

OFFICIAL PROCEEDINGS  
BOARD OF LINCOLN COUNTY COMMISSIONERS  
August 7, 2007

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included: Commissioners Archibald and Harmon; County Clerk, Jeanne Wagner and Commissioner's Secretary, Corey Roberts.

PARA 1: Additions to agenda included: Road and Bridge truck bids. Commissioner Harmon moved to approve the agenda with the additions noted and Commissioner Archibald seconded the motion. Motion carried.

PARA 2: Commissioner Archibald moved to approve the minutes from July 16, 2007 and July 17, 2007. Commissioner Harmon seconded the motion. Motion carried.

PARA 3: Commissioner Harmon moved for the Chairman to sign the following Addition/Reduction to Assessment Roll and Commissioner Archibald seconded the motion. Motion carried. A R Kennington – (\$20.03); Bruce Wolfley - \$956.21; Merit Energy - \$72,116.24, \$603.07, Cabot Oil & Gas - \$6,050.69; EOG Resources - \$(18.90), \$1,285.67, \$1,926.03, \$(450.34), \$18,776.81, \$(33.73), \$41,157.45, \$28,566.92, \$(117.32), \$10,494.06, \$8,204.83, \$7,051.82, \$4,471.75, \$34,765.28; BP America Production - \$305.27, \$376.70, \$145.95; Paul and Janice Sargent - \$(129.05)

PARA 4: Commissioner Harmon moved to approve the vouchers submitted and Commissioner Archibald seconded the motion. Motion carried.

PARA 5: Commissioner Archibald moved to go into Executive Session with the Deputy County Attorney, Karen Greene at 11:02 a.m. for personnel issues and Commissioner Harmon seconded the motion. Motion carried. Commissioner Archibald moved to adjourn from Executive Session at 11:07 a.m. and Commissioner Harmon seconded the motion. Motion carried.

PARA 6: The Commissioners discussed the 24 hour malt beverage permit for Octoberfest to be held by the Star Valley Rotary Club and Humane Association. The Commissioners approved it.

PARA 7: Commissioner Archibald moved to go into Executive Session with the County Attorney at 11:17 a.m. on a personnel issue and Commissioner Harmon seconded the motion. Motion carried. Commissioner Archibald moved to adjourn at 11:20 a.m. and Commissioner Harmon seconded the motion. Motion carried.

PARA 8: City Administrator, Mike Archibald met with the Commissioners on the old City Hall Building and asked if the county was interested in purchasing it. He doesn't know the cost of the building at this time, but would get heating and electrical cost information to them.

PARA 9: Drug Court Coordinator, Barb McCreary met with the Commissioners and discussed her cell phone, comp. time and work time.

PARA 10: Commissioner Harmon moved to authorize the Chairman to sign the response letter to the Forest Service on the RS2477 roads and Commissioner Archibald seconded the motion. Motion carried.

Commissioner Harmon moved to adjourn for lunch at 12:04 p.m. and Commissioner Archibald seconded the motion. Motion carried. Regular session resumed at 1:30 p.m.

PARA 11: Commissioner Archibald moved to ratify the contract with ISC for the cabling project for the courthouse phone system and Commissioner Harmon seconded the motion. Motion carried.

PARA 12: Commissioner Harmon moved for the Chairman to sign the Pandemic Influenza Grant Phase II contract and Commissioner Archibald seconded the motion. Motion carried.

PARA 13: Commissioner Archibald moved for the Chairman to sign the Right of Way Easement between Lincoln County and Rocky Mountain Power and Commissioner Harmon seconded the motion. Motion carried.

PARA 14: Commissioner Harmon moved for the Chairman to sign the lease and hauling agreement between Lincoln County and Star Valley Disposal and Commissioner Archibald seconded the motion. Motion carried.

PARA 15: Commissioner Archibald moved for the Chairman to sign the contract between Lincoln County Victim Assistance Program and Division of Victim Services. Commissioner Harmon seconded the motion. Motion carried.

PARA 16: Commissioner Harmon moved for the Chairman to sign Amendment Number Three between Lincoln County and the Wyoming Business Council on the Turnerville Water System and Commissioner Archibald seconded the motion. Motion carried.

PARA 17: Years of service were presented to the following: Kristi Stewart for 10 years and Jerry Glasscock for 15 years.

PARA 18: Kim Glasscock met with the Commissioners and gave an update on the Firewise Grant. There is no one up and coming to take over the project and Kim will be moving to Green River. She asked if she could still do this. The Commissioners had no problem with her still coordinating the project.

PARA 19: Commissioner Harmon moved to approve the mill levies for School District #1, #2 and #9. Commissioner Archibald seconded the motion. Motion carried.

PARA 20: Bids were opened for the Road and Bridge truck and were received from the following: Robinson Motors - \$22,600.00; E and L - \$20,962.05; Frontier Ford - \$19,893.00. The bids will be reviewed by the South Road and Bridge Supervisor and the Commissioners will award the bid at a later date.

Commissioner Harmon moved to adjourn the meeting at 2:58 p.m. and Commissioner Archibald seconded the motion. Motion carried.

August 8, 2007

Chairman Connelly called the meeting to order at 9:00 a.m. Others in attendance included: Commissioners Archibald and Harmon; County Clerk, Jeanne Wagner and Commissioner's Secretary, Corey Roberts.

PARA 1: Additions to the agenda included: bid award for Road and Bridge pickup. Commissioner Harmon moved to approve the agenda for this day with the addition noted and Commissioner Archibald seconded the motion.

PARA 2: Planning Director, John Woodward met with the Commissioners and presented them with the RFP's for the Affordable Housing Plan and the following were received: WLC Engineering Survey and Planning; Pedersen Planning Consultants; Collins Planning Associates. John will review them and selection of the consultant will be held on the 21<sup>st</sup> of August, 2007.

PARA 3: Jeanette Fagnant gave the development permit report.

PARA 4: Commissioner Harmon moved to table 812 AP 07 – Gomm Family Association Subdivision until September 5, 2007. Commissioner Archibald seconded the motion. Motion carried.

PARA 5: John discussed 605 PZ 07 – Amendment to Land Use Regulations with the Commissioners. Commissioner Archibald moved to approve file 605 PZ 07 plan amendment with findings of approval A-B and resolution of approval. Commissioner Harmon seconded the motion. Motion carried.

PARA 6: Jonathan Teichert discussed 814 AP 07 – Stonegate Ranches formerly Big Ridge Estates with the Commissioners. Commissioner Harmon moved to approve 814 AP 07 with findings A-D and condition 1 being added to state: That if it is a gated community that the gate will address EMS access. Commissioner Archibald seconded the motion. Motion carried.

PARA 7: John discussed the reduction of financial surety for Alpine Development Group, LLC/Snake River Junction First Filing Subdivision. Commissioner Harmon moved to approve the reduction for Snake River Junction First Filing with findings A-D and the new cost of improvements to be \$721,090.24. Commissioner Archibald seconded the motion. Motion carried.

PARA 8: John discussed the reduction of financial surety for River Bend Meadows Subdivision. Commissioner Archibald moved to approve the reduction of financial surety to River Bend Meadows Subdivision from \$1,052,260.00 to \$263,000.00 with findings A-C. Commissioner Harmon seconded the motion. Motion carried.

PARA 9: John discussed the letter from the Planning and Zoning Commission in regards to local public notices by State and Federal Agencies being published in the Casper Star Tribune instead of a local paper of general circulation. The Casper Star is no longer being delivered to the Star Valley area and is only available by mail subscription. A letter will be drafted to the state and federal agencies regarding the importance of advertising public notices in the locally published newspapers.

PARA 10: Commissioner Harmon moved to have the Chairman sign the renewal for a Special Use Lease with the Office of State Lands and Investment on the property in La Barge where the Road and Bridge shop is located. Commissioner Archibald seconded the motion. Motion carried.

PARA 11: Commissioner Harmon moved to extend the hearing on the Etna nuisance complaint until September 5, 2007 and Commissioner Archibald seconded the motion. Motion carried.

PARA 12: Discussion was held on storm water discharge and permits for these.

PARA 13: County Engineer, Ross Turner gave an agency update to the Commissioners. Commissioner Harmon moved to approve County Road Right of Way Licenses #302-07 and #303-07 for Qwest and Commissioner Archibald seconded the motion. Motion carried.

PARA 14: Commissioner Archibald moved to have the Commission sign the letter of support for a feasibility study on the Salt River Enhancement Project and Commissioner Harmon seconded the motion. Motion carried.

PARA 15: Commissioner Harmon moved for the Commissioners to sign the Distribution Easement between Lincoln County and Lower Valley Energy on a pump at the fairgrounds. Commissioner Archibald seconded the motion. Motion carried.

PARA 16: Commissioner Archibald moved for the Chairman to sign the Business Ready Community Grant Agreement between the Wyoming Business Council and Lincoln County. Commissioner Harmon seconded the motion. Motion carried.

PARA 17: Commissioner Harmon moved for the Chairman to sign the Ground Lease Agreement between Lincoln County and Clint Proffit for land by the South Landfill. Commissioner Archibald seconded the motion. Motion carried.

PARA 18: Commissioner Archibald moved to accept the bid from Frontier Ford in the amount of \$19,893.00 for the Road and Bridge pickup, and Commissioner Harmon seconded the motion. Motion carried.

PARA 19: Nick Bettas on behalf of Chevron Mining thanked the Commissioners for not raising to the full 12 mills during this budget session. He realizes that they had pressure from government and private entities to do this. He believes that you should only assess what you think you need. He said that Lincoln County in past years has done well without assessing the full 12 mills and by doing this, it leaves you with a buffer when the assessed valuation drops.

PARA 20: Commissioner Harmon moved to go into Executive Session with the County Engineer at 12:04 p.m. on personnel issues and Commissioner Archibald seconded the motion. Motion carried. Commissioner Harmon moved to adjourn from Executive Session at 12:27 p.m., and Commissioner Archibald seconded the motion. Motion carried.

<b>Claimant/Department</b>	<b>Allowed</b>
County Payroll	\$ 356,620.93
Aflac;Employee Contributions	\$ 3,038.75
American Heritage;Employee Contributions	\$ 349.17
Bank of The West;Employee Contributions	\$ 2,045.17
Bank of The West;FICA/Medicare/Federal Tax	\$ 108,894.09
Conseco;Employee Contributions	\$ 265.40
Dept.of Employmnet;Worker's Compensation	\$ 8,770.02
H S A Bank;County/Employee Contributions	\$ 6,347.54
Kemmerer Rec.Center;Employee Contributions	\$ 352.44
Lifetime Fitness;Employee Contributions	\$ 94.50
Metlife;Employee Contributions	\$ 4,184.52
New York Life;Employee Contributions	\$ 200.41
NCPERS Group Life;Employee Contributions	\$ 288.00
Orchard Trust;Employee Contributions	\$ 5,725.00
Pre-Paid Legal Services;Employee Contributions	\$ 159.40
Wy.Child Support;child support charges	\$ 515.58
Wy.Retirement;Employee Contributions/County Matching funds	\$ 53,767.66
Acceris;Attorney,phone service	\$ 8.04
Ace Hardware;County Offices,supplies	\$ 141.11
Al's Performance & Rental;NLCPF,excavator rental	\$ 429.00
Alcohol Monitoring Systems;Drug Court,ankle bracelets,tool,magnet	\$ 1,715.83
All American Dental;Jail,inmate care	\$ 295.00
All West Communications;Landfill,G.A.,phone service,site rent	\$ 69.66
Allred Radio;Drug Court,labor,parts	\$ 263.70
Anderson Signs;So.Road & Bridge,markers	\$ 214.00
Asphalt Systems;So.Road & Bridge,pass oil	\$ 482,693.29
Big O Tires;Landfill,tires	\$ 4,367.28
Big R Manufacturing;No.Road & Bridge,culverts	\$ 3,196.22
Birth With Sol;PHN,rice socks	\$ 550.00
Bob Barker Co.;Jail,inmate supplies	\$ 40.29
Busy B Café;No.Road & Bridge,meals	\$ 108.05
C-C Electric;C.E./Alpine Library,electrical draw	\$ 11,000.00

Call Ready Mix & Lumber;NLCPF, supplies	\$	164.00
Chief Supply;County Engineer,survey equipment	\$	85.50
CitiCorp Vendor Finance;G.A.,copier lease	\$	120.80
City of Kemmerer;Courthouse,water,sewer,garbage	\$	2,679.48
Connie Sweeney;PHN,meals	\$	24.64
Country Shopper;No.Road & Bridge,Lanfdfill,supplies	\$	24.23
Crank Companies;C.E.,So.Road & Bridge,services	\$	19,286.47
Culligan;Courthouse,water	\$	133.00
CXT Inc.;C.E.,precast concrete buiiding gunnison	\$	14,467.00
David Allison;Coalition of Local Gov't Grant,services	\$	4,261.94
Decal Impressions;Sheriff,decals	\$	730.85
Dell Marketing;MIS/IT,Commissioners,keyboard	\$	21.89
DEQ;Landfill,annual permit fee	\$	300.00
DJ's Glass;So.Road & Bridge,windshield	\$	250.00
Diamond 2 Plumbing;C.E./Alpine Library,materials,labor	\$	9,912.50
Duckwall/Alco;Sheriff,Landfill,supplies	\$	28.34
E&L Motors;Sheriff,vehicle repair	\$	814.26
Familee Marketplace;Ext.Services,supplies	\$	34.31
FARM Police Supply;Jail,equipment	\$	549.00
Fossil Butte Motel;No.Road & Bridge,lodging	\$	816.00
Franklin Covey;Clerk of Dist.Court,supplies	\$	41.86
Gall's Inc.;Sheriff,name tag	\$	22.97
Gardner's Country Village;Jail,inmate meal	\$	2.38
Gary Grubb;Ext.Services,travel expenses	\$	235.13
George Carollo;So.Road & Bridge,crushed gravel	\$	10,000.00
Grainger;Courthouse,So.Road & Bridge,supplies	\$	680.28
HMH;So.Road & Bridge,kenworth air conditioning	\$	1,057.78
H&H Business Systems;County Offices,excess copies	\$	1,080.44
Hansen Auto Parts;No.Road & Bridge,parts	\$	193.89
Hansen Oil;Assessor,County Engineer,fuel	\$	354.49
Hastings;Planning,concrete	\$	41.52
Helen Call;PHN,travel expenses	\$	169.20
High Country Counseling;Drug Court,services	\$	13,333.34
Hutchinson Oil;County Offices,fuel	\$	11,049.84
Interwest Supply Co.;So.Road & Bridge,grader blades	\$	3,083.24
Jessica Cook;WIC,translattan services	\$	10.00
Jodie Gunter;Courthouse,contract cleaning	\$	800.00
John Campbell;C.E./Alpine Library,project manager	\$	1,000.00
Joe's Concrete & Lumber;So.Road & Bridge,culvert band	\$	84.72
Johnson Controls;Courthouse,actuator valve	\$	169.60
Jonathan Teichert;Planning,fuel	\$	8.08
Jones Simpkins P.C.;G.A.,auditing services	\$	6,091.58
Joseph Bluemel;Clerk of Dist.Court,services	\$	312.18
Jubilee;County Offices,groceries,supplies	\$	191.70
K&J Upholstery;Courthouse,materials,labor	\$	170.00
Kathleen Gobin;PHN,travel expenses	\$	114.68
Kemmerer Gazette;G.A.,So.Road & Bridge,publications	\$	640.35
Kemmerer Pharmacy;Jail,inmate medications	\$	200.94
Kemmerer Transient Fund;H.S.,Budgeted Funding	\$	500.00
Kent Connelly;Commissioner,travel expenses	\$	185.68

Kmer/D'ville Chamber of Commerce;G.A.,chamber bucks	\$ 75.00
Laserworks;Assessor,printer cartridges	\$ 644.00
Lewis & Lewis;So.Road & Bridge,cold mix,chips	\$ 29,006.76
Lincoln County Health Insurance;G.A.,insurance	\$ 134,288.42
Lincoln Country Treasurer;Landfill,overpayment fee	\$ 32.67
Lindsey Krall;Treasurer,wage	\$ 372.00
Little Chicago Review;PHN,publications	\$ 112.50
Lower Valley Energy;County Offices,service	\$ 1,519.72
Luthi & Voyles;Clerk of Dist.Court,services	\$ 600.00
Marie Cook;WIC,office equipment	\$ 46.10
Mary Ann Putnam;PHN,mileage	\$ 47.08
Mastercard;County Offices,expenditures	\$ 4,706.99
Matthew Bender;Clerk of Dist.Court,law books	\$ 616.64
Maverick;Planning,fuel	\$ 417.66
Max Mason Sales;No.Road & Bridge,torsion springs	\$ 232.58
MCI;County Offices,phone service	\$ 72.05
Mike Turner;MIS/IT,travel expenses	\$ 278.96
Milestones Engraving;Sheriff,signs	\$ 58.00
Natrona County Clerk;County Clerk,WACO registration fees	\$ 60.00
Neilson's Furniture & Appliance;So.Road & Bridge,raido,printer ink	\$ 174.96
Nellico Equipment;So.Road & Bridge,power washer	\$ 16,787.00
Nu-Tek Computers;MIS/IT,wireless router	\$ 76.60
Occupational Health Care International;G.A.,panel of five drugs	\$ 30.00
Office Depot;MIS/IT,supplies	\$ 59.94
Office Products Dealer;County Offices,supplies	\$ 361.46
Our Families Our Future;Grant,funding	\$ 5,067.35
Pinedale Auto Supply;So.Road & Bridge,parts	\$ 325.44
Pitney Bowes;Clerk of Dist.Court,G.A.,mail machiner lease,postage	\$ 3,256.54
Plainsman Printing;County Clerk,recording binders,paper	\$ 924.41
Polar King;No.Road & Bridge,meals	\$ 53.25
Printstar;County Offices,supplies	\$ 179.98
Provantage;County Offices,computer equipment	\$ 8,967.35
Public Agency Training;Sheriff,training	\$ 1,395.00
Quality Quick Lube;County Offices,vehcile maintenance	\$ 143.54
Questar Gas;County Offices,service	\$ 276.30
Quill;County Offices,office supplies	\$ 1,314.95
Qwest;County Offices,phone service	\$ 2,023.68
Recycling Systems;Landfill,maintenance,repairs	\$ 1,248.11
Reliable Office Supplies;County Offices,supplies	\$ 484.06
Reserve Account;County Offices,postage	\$ 1,128.00
Rick's Repair;Landfill,vehicle repairs	\$ 4,910.39
Rocky Mountain Power;County Offices,service	\$ 4,652.57
Rose Bros;So.Road & Bridge,parts	\$ 20.25
Rulon's Burger Barn;Jail,inmate meals	\$ 9.14
Ryan Lyman;Landfill,cell phone service	\$ 21.75
Sammons/Dutton;Coalition of Local Gov'ts grant,land impact analysis	\$ 3,360.00
San Miquel Co.;Jail,inmate housing	\$ 75.00
Sanofi Pasteur;PHN,vaccines	\$ 279.48
Sellers Parts Plus;County Offices,parts	\$ 64.52
ShopKo Pharmacy;Jail,inmate medications	\$ 149.34

Silver Star Telephone;County Offices,phone service	\$	601.55
Skaggs Co.;Sheriff,badges,nameplate	\$	108.90
Skinner Service & Auto Body;Landfill,vehicle maintenance	\$	60.00
Star Valley Independent;G.A.,publications	\$	6,211.89
Sue Pearson;PHN,meals,supplies	\$	14.69
Teton West Construction;C.E./Alpine Library,progress payment	\$	5,185.40
Tetra Tech Inc.;Landfill,groundwater monitoring	\$	399.92
Thos.Y. Pickett;Assessor,industrial appraisal	\$	12,000.00
Tiffani Hardy;NLCPF,carpet cleaning	\$	350.00
Town of Afton;No.Road & Bridge,water	\$	34.00
Town of Jackson;Sheriff,training	\$	200.00
Town of LaBarge;Landfill,transfer station funding	\$	10,250.00
TriHydro;Landfill,engineering services	\$	1,569.23
U.S.Postmaster;WIC,Treasuere,postage	\$	291.00
U.S. Foodservice;Jail,groceries	\$	3,419.99
Union Telephone;County Offices,cell phone service	\$	1,352.84
Valley Pharmacy;PHN,greeting cards	\$	7.90
Vehicle Lighting Solutions;Sheriff,mounting bracket	\$	50.68
Verizon Wireless;NLCPF,cell phone service	\$	62.04
Wagner's;County Offices,fuel,vehicle maintenance	\$	2,177.17
Wasatch Environmental;Courthouse,annual tank testing	\$	1,200.00
WCS Telecom;County Offices,phone service	\$	48.47
West Payment Center;Clerk of Dist.Court,law books	\$	1,067.04
Western Wy.Veterinary;G.A.,dog boarding,euthanizations	\$	437.64
Wheeler Machinery;Landfill,parts,labor	\$	1,609.06
Wyoming County Commissioners Assn.;Commisisoners,dues	\$	11,563.00
Wy.Dept.of Health;PHN,car rental	\$	688.00
Wy.Dept.of Transportation;Drug Court,plates	\$	5.00
Wyoming Solid Waste & Recycling Assoc;.Landfill,registration	\$	600.00

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Commissioner Archibald moved to adjourn the meeting at 12:27 p.m. and Commissioner Harmon seconded the motion. Motion carried.

Attest:

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Jeanne Wagner, County Clerk

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Kent Connelly, Chairman