

OFFICIAL PROCEEDINGS
BOARD OF LINCON COUNTY COMMISSIONERS
April 3, 2018

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; Deputy County Clerk, April Brunski; Commissioner's Secretary, Corey Roberts.

Consent items: **1. Commissioner Harmon** moved to approve the consent items. Motion was adopted. **2. Commissioner Connelly** moved to sign the Joint Resolution BYF15/16 Funding – County Wide Consensus Block Grant – reassignment for the Town of Opal to use towards cleaning and scoping the sewer lines in the amount of \$10,171.77. Motion was adopted. **3. Commissioner Harmon** moved for the Chairman to sign Amendment Number Two to the Grant Agreement between the Wyoming Business Council and Lincoln County for the Courthouse Restrooms Project funded through the Community Block Grant Program (\$58,000) amending the responsibilities of the grantee. Motion was adopted. **4. Commissioner Harmon** moved to pay the bills. Motion was adopted. **5. Commissioner Connelly** moved for the Chairman to sign the Lease Agreement between the Lincoln County Sheriff's Office and Idaho Communications, LLC dba Day Wireless Systems for rent of office space at the old Armory. Motion was adopted. **5. Commissioner Harmon** moved to sign the Amendment One to the Contract between the State of Wyoming, Department of Corrections and Lincoln County to increase the Contract by \$183,000 to a total amount not to exceed \$208,000. Motion was adopted.

Discussions items: **1. Landfill Director, Mary Crosby** reported on the following: Certificate of Occupancy for the 4-H Barn was received, the project was over budget by \$3799.92, Commissioners want that amount taken from Grant Match Funds (10-22-9254) - Commissioner Harmon complimented Mary on a job well done with the grant; the decision on the grant application for the Thayne closure will be made on April 12th and the land purchase should be reimbursed out of that Landfill closure grant. **2. South Lincoln Facilities Manager, Matt Mochel** discussed applying for an energy efficiency grant to make upgrades to the Courthouse and other County buildings. **3. County Sheriff, Shane Johnson** presented an Agreement and an Amendment to the Commissioners to be signed. **4. Nancy Stafford**, with South Lincoln Community Human Resource Federation, discussed a Community Block Grant with the Commissioners that Lincoln County should be getting and asked if the County could apply for the grant this year to give them time to get a board in place for next year so they can apply. The deadline for the application is May 15th. Commissioners need some time to look into it. **5. Kevin Gordon**, with South Lincoln Search & Rescue, presented the bid for the roof repair on the Search & Rescue Building in the amount of \$10,223.10. The County will begin publication to use Title III monies for the repairs as previously discussed.

Commissioner Presentation: Mary Crosby – 10 years; Dillon Garrett- 10 – years; John Harris – 10 years

Meeting adjourned at 2:03 p.m.

April 4, 2018

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; Deputy County Clerk, April Brunski; Commissioner's Secretary, Corey Roberts.

Consent items: **Commissioner Harmon** moved to approve the agenda. Motion was adopted. **2. Commissioner Harmon** moved to approve File 403 SS 18 Flat Creek Ranch Subdivision with Findings of Approval A and B and a Resolution of Approval. **3. Commissioner Connelly** moved to approve File 404 SS 18 Pleasant Creek Subdivision with Findings of Approval A and B and a Resolution of Approval. Motion was adopted. **4. Commissioner Harmon** moved to fund the Conservation District \$12,000. Motion was adopted. **5. Commissioner Harmon** moved to sign the Resolution Authorizing the Submission of an Application for a Bureau of Land Management Recreation and Public Purposes Lease for a Parcel of Land Located in Section 14 of T36N R119 W, 6th P.M., More Specifically Described in Form 2740-1 of the Application. Motion was adopted. Motion was adopted.

Discussion items: **1. Development Specialist, Jeanette Fagnant** gave the Development Permit report for March. **2. File 403 SS 18 Flat Creek Ranch Subdivision** – Corland Felts – a simple subdivision. **2. File 404 SS 18 Pleasant Creek Subdivision** – Bert Erickson and Stacie Romine – a simple subdivision. **3. Planning Director, John Woodward** discussed **File 103 PZ 18** – GERC, LLC – Gay and Jacob Edwards - a conditional use application for a Salvage Yard in Etna; the P&Z Commission moved to hold a continuation of the hearing on April 20th, there will be a site inspection tour. **4. County Engineer, Amy Butler** reported on the following: advertising/bids for the High Risk Rural Road Program, CMAQ FY 2018 and TAP FY 2018; attending the 2018 Safety Congress in Casper; County Road 126 Strawberry Creek Re-Alignment – new estimate is approximately 3200 feet of County Road & 950 feet of Access Road. **5. Bob Peternal**, with the Conservation District, reported that they are down to \$6352 in their budget and asked the Commissioners for an advance to get them through until July. They have incurred extra costs for office rent, coalition dues, vehicle maintenance, increase in insurance cost and travel & time to attend numerous meetings. Commissioner Harmon commented that he knows they have had to take on more area than they're used to and in essence have taken on work Planning and Zoning used to do and he appreciates their work.

Claimant/Department	Allowed
County Payroll	\$ 416,621.07
Aflac;Employee Contributions	\$ 1,555.56
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 8,990.00
Bank of the West;FICA/Medicare/Federal Tax	\$ 121,219.74
HSA Bank;Employee Contributions	\$ 3,862.16
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 8,500.00
Lincoln Financial;Employee life insurance	\$ 4,710.73
NCPERS Group Life;Employee Contributions	\$ 384.00
Orchard Trust;Employee Contributions	\$ 4,395.00
Washington National;Insurance	\$ 71.00

Washington State Support Registry;Child support	\$	605.00
Wy.Child Support;child support charges	\$	2,368.00
Wy.Dept.of Workforce Services;wokers comp.	\$	12,251.16
Wy.Retirement;Employee Cont./Cty.Match	\$	87,649.09
Ace Hardware;County Offices,materials,supplies	\$	246.79
Afton Point S;Sheriff,vehicle maintenance	\$	110.37
All Creatures Great & Small;Sheriff,K9 care	\$	61.50
All Star Auto Parts;Landfill,parts	\$	35.97
Amazon;County Offices,compuer supplies,equipment	\$	1,428.99
Ameri-Tech Equipment;No.Road & Bridge,parts	\$	445.70
B&H Auto Repair;Sheriff,tire rotations	\$	28.39
BCN;LCEMA,phone service	\$	25.04
Bob Barker Co.;Sheriff,supplies	\$	292.71
Bomgaar's;So.Road & Bridge,supplies,materials,tools	\$	359.79
Broulims;Ext.Service,supplies	\$	59.27
Bugman;Courthouse,pest control	\$	530.00
Caribou County;H.S.,regional solid waste study	\$	4,000.00
CBM;Sheriff,inmate meals	\$	8,475.36
Century Link;County Offices,phone service,internet	\$	5,128.83
City of Kemmerer;County Offices,utilities	\$	2,108.85
C N A Surety;Treasurer,bond renewal	\$	100.00
Control Solutions,Inc.;PHN,equipment	\$	224.00
Cooks Correctional;Sheriff,supplies	\$	572.88
Corrine Roberts;Commissioners,mileage	\$	104.00
Culligan;Courthouse,water	\$	137.50
Dell Marketing;County Offices,computers	\$	5,872.49
Dominion Energy;So.Road & Bridge,service	\$	1,471.84
Doug Marek;LCEMA,firewise wages	\$	1,244.17
Dwain Wade Upholstery;Landfill,chair repair	\$	15.00
E & L Motors;MIS/IT,vehicle maintenance	\$	59.58
Eagle Uniform;Courthouse,laundry	\$	41.54
Elite Card Payment Center;County Offices,expenditures	\$	16,992.74
Farm Bureau Brokerage;Clerk of Dist.Court,bond renewals	\$	100.00
Garren Stauffer,Atty.;Drug Court,services	\$	112.50
High County Behaviroal Health;Drug Court,services	\$	6,413.64
Interwest Supply Co.;No.Road & Bridge,blades	\$	1,222.04
Jill Prosek;PHN,mileage	\$	34.79
Judy Julian;PHN,mileage	\$	106.82
Kemmerer Pharmacy;Jail,inmate medications	\$	53.66
Kenneth Roberts;Clerk of Dist.Court,postage	\$	51.25
Kimball Equipment Co.;Landfill,parts	\$	1,050.53
Lincoln County Fairboard;H.S.,cutter track salt	\$	5,000.00
Lincoln County Treasurer;C.E.,match funds	\$	3,799.92
Lower Valley Energy;County Offices,service	\$	4,822.17
Mary Crosby;Landfill,fuel	\$	39.61
Motorola;LCEMA,contract	\$	24,201.36
Neofunds;County Offices,postage	\$	2,962.95
NORCO;No.Road & Bridge,parts,cylinder	\$	335.53

Office Depot;County Offices,supplies	\$ 291.88
Office products Dealer;Treasurer,supplies	\$ 417.42
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$ 2,593.00
Patrice Baker;PHN,mileage	\$ 106.82
Patty Pringle;LCEMA,firewise wage	\$ 840.00
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$ 3,299.98
Petty Cash;Sheriff,expenditure	\$ 15.73
Public Agency Training;Jail,training	\$ 325.00
Rick's Repair,Landfill,parts,labor	\$ 18,616.32
Ridley's;County Offices,supplies,groceries	\$ 123.48
Robert Fellows;LCEMA,firewise wages	\$ 2,100.00
Rocky Mountain Competitive Solutions;G.A.,copier leases	\$ 501.10
Rocky Mountain Power;County Offices,service	\$ 170.64
Rocky Mountain Yeti;Sheriff,vehicle maintenance	\$ 437.64
Scaleit USA;Landfill,scale software	\$ 4,800.00
Scott Brown Paining;NLCPF,painting	\$ 3,800.00
Shailey Harshbarger;Ext.Service,mileage,phone	\$ 325.47
Shar Perry;Extension Service,travel expenses	\$ 476.36
Silver Star Communications;County Offices,internet,phone service	\$ 6,610.64
Skaggs;Jail,uniforms	\$ 644.00
South Lincoln Medical Center;Jail,inmate care	\$ 326.00
Star Valle y Disposal;NLCPF,trash removal	\$ 194.00
Star Valley Media Independent;G.A.,publications	\$ 582.68
Sublette Electric of Wy.;County Offices,materials,labor	\$ 3,075.70
Surveyor Scherbel;Landfill,services	\$ 4,105.00
T 7 Inc.;So.Road & Bridge,fuel	\$ 1,317.81
Thayne True Value;County Offices,supplies	\$ 34.53
The Partridge Psychological Group;Sheriff,suitability assessment	\$ 300.00
Thos.Y.Pickett & Co.;Assessor,industrial appraisal	\$ 12,600.00
Union Telephone;County Offices,phone service	\$ 1,233.03
Vinyl Art;Sheriff,decals	\$ 39.75
Wagner & Wagner;County Offices,parts,labor,fuel	\$ 55.35
Warner Truck Center;No.Road & Bridge,parts	\$ 350.66
Waxie Sanitary Supply;County Offices,supplies	\$ 801.85
Western States Equipment;No.Road & Bridge,parts	\$ 674.01
Wick's Construction Services;NLCPF,contract cleaning	\$ 3,043.33
Wy.Dept.of Transportation;Grant,prelimary engineering	\$ 28.47
Wyoming Office of State Lands & Invest.;G.A.publications	\$ 880.28
Wyoming State Forestry Div.;Grant,emergency fire suppression premium	\$ 16,494.33
Xerox;G.A.,copier leases	\$ 5,310.78

Any amendments or corrections to these minutes will be shown in the next meetings minutes.

Meeting adjourned at 1:58 p.m.

Attest:

April Brunski, Deputy County Clerk

Robert E. King, Chairman