

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
August 7 - 8, 2018

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

Consent Items: **1. Commissioner Harmon** moved to approve the consent items consisting of approval of the agenda, minutes of July 16, 2018 budget hearing and July 17, 2018 meeting; orders for reduction/addition to the assessment roll. Motion was adopted. **2. Commissioner Harmon** moved to appoint Jeremy Larsen to the Recreation Commission with the term to expire June 30, 2020. Motion was adopted. **3. Commissioner Connelly** moved to approve the vouchers. Motion was adopted. **4. Commissioner Connelly** moved to sign the proposal to modify the fire alarms in the Justice Center per recommendation from the Fire Marshall with an amount of \$714 made payable to Western States Fire Prevention. Motion was adopted. **5. Commissioner Connelly** moved to sign the application with Rocky Mountain Power to upgrade to efficient lighting in the Courthouse using their Watt Smart program. Motion was adopted. **6. Commissioner Harmon** moved to sign the agreement between Lincoln County and Sheela Schermetzler in the amount of \$9981.25. Motion was adopted. **7. Commissioner Harmon** moved for the Chairman to sign the MOU with Caribou County and Bear Lake County Idaho to Investigate Regional Solid Waste Management contingent upon receiving the requested information. Motion was adopted.

Discussion items: **1. South Facilities Supervisor, Matt Mochel** discussed the new fire panel installed in the Justice Center over the last few months and final inspections. A couple of devices still need changed out. He gave the Commissioners an agreement to review and sign. During the inspection they also found fire rated tags were removed from 15 doors in the detention part of the jail and these doors will need to be recertified and retagged. This could result in a cost of around \$5,000. **2. South Facilities Supervisor, Matt Mochel and Solid Waste Director, Mary Crosby** discussed the Energy Light Program. This is to retro fit our current lighting with LED's. The estimate is around \$35,645 in order to do this with a savings of around \$4,592 yearly. There is a rebate from Rocky Mountain Power projected at \$3200 and he is asking for \$10,000 in county funding. **3. Solid Waste Director, Mary Crosby** gave an agency update on the following: Using a company's system for landfill payments, CSBG contract for Community Needs Assessment with Sheela Schermetzler, IDAWY project questions (concerns from the County Attorney as to if a Joint Powers Board or Special District can be done with another state). Commissioner Harmon asked if the MOU could be signed and the County Attorney stated he had to issues with that. Mary stated she would want an invoice for expenses and have not received any at this time. Commissioner Harmon commended Mary for her work on this project. Mary continued with CDL testing through Sterling Urgent Care, and the animal 4-H barn in Kemmerer and obtaining plans to submit to the Fire Marshall.

Commissioner Presentations: Michele Walton – 5 years; Lee Dennis – 10 years; Holly Steed – 10 years

Meeting adjourned at 11:56 a.m.

August 8, 2018

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner and Commissioner's Secretary, Corey Roberts.

Consent Items: **1. Commissioner Harmon** moved to approve the agenda for the day. Motion was adopted. **2. Commissioner Connelly** moved to approve file #105 PZ 18 with findings of approval A-D and Conditions of Approval 1 and modify #2 to be replaced by #3 which is to modify original condition #9 to say to follow current state statute regarding municipal review and approval of plats. Motion was adopted. Commissioner Harmon abstained from the motion. **3. Commissioner Harmon** moved to table file #301 PZ 18, #412 SS 18, #413 SS 18 and 414 SS 18 until the September 5th Commission meeting. Motion was adopted. **4. Commissioner Connelly** moved to approve file #410 SS 18, Salt River Ranch Subdivision 3rd Filing, a simple subdivision with findings of approval A-B and resolution of approval. Motion was adopted. **5. Commissioner Harmon** moved to approve file #411 SS 18, Willow Creek Ranch 5th filing with findings of approval A-B and resolution of approval. Motion was adopted. **6. Commissioner Connelly** moved to approve file 203 MS 18, a simple subdivision, with findings of approval A-D and resolution of approval. Motion was adopted. **7. Commissioner Connelly** moved to approve file #705 PZ , a Final Major Subdivision with findings of approval A-D and resolution of approval, and to amend the 2013 101 PZ 13 condition 7A to read in coordination with Wyoming Game and Fish, use of the airstrip shall be monitored and adjusted accordingly with current wildlife conditions. Motion carried. **8. Commissioner Harmon** moved to sign the letter to Rocky Mountain Power on the reroute of Gateway West Transmission Line. Motion was adopted. **9. Commissioner Connelly** moved to award the multi-use trail project to RS Bennett Construction in the amount of \$311,935 pending the concurrence from WYDOT and for the agreement be executed by a board member. Motion was adopted. **10. Commissioner Harmon** moved to sign Change Order #1 on TAP FY18 for an increase of \$29,600 to include the Big Spring Scenic Backway. Motion was adopted. **11. Commissioner Connelly** moved to appoint Traci Countryman to the Recreation Board with her term to end June 30, 2021. Motion was adopted. **12. Commissioner Connelly** moved to sign the contract with Wyoming Department of Health, Public Health Division for Substance Abuse Prevention Program, Tobacco Prevention and Control Program and Injury and Violence Prevention Program with a term of 7/1/2018 to 6/30/2020 in the amount of \$303,073. Motion was adopted.

Discussion Items: **1. Planning Director, John Woodward** gave the Development Permit report to the Commissioners. **2. 105 PZ 18 – Conditional Use – Amended Master Plan (104 PZ 07) for Mountain Estates Development; Bucket List, LLC.** Commissioner Harmon removed himself from discussion of the project because of his relationship to the applicant. Public Comments were made by the following: Marlowe Scherbel addressed state statute and proposal #2 within the staff report. Kathleen Buyers had concerns about the Town of Star Valley being removed from the approval process. She felt this project came about by the town not being able to annex this property into the town. Lee Hansen addressed this

development and plans to tie into town roads. Joint plat approval needs to be given to the town. Lee Staley owns 3 lots by the project and would like to keep high density from the area. CCR's determine what they can and can't do with property. This development wouldn't require that. Boyd Siddoway stated that decisions we make today affects what happens in the future. When property is annexed into a town, they follow the town requirements then. **3. 301 PZ 18 Variance Request to Exceed 6% Road Grade; Tim and Cynthia Allred and Charlie Fullmer, C.A. Fullmer Family, LLC.** Commissioner Harmon asked if the road could get under 8%. Marlowe Scherbel stated only in certain areas. County Engineer, Amy Butler addressed her e-mail regarding road grades that was written on January 31, 2017. Commissioner Harmon asked John Woodward if other filings on the agenda today would be contingent on this road issue. John stated that they would. Tim Allred stated that all landowners were approached and there have been various road grades addressed and a master plan had no interest. The terrain just doesn't allow for 6% road grades. Some of the lots they are subdividing are creating higher and lower density because of the terrain. Another challenge in the past was the road maintenance agreement and they have a functioning agreement with lower property owners. **4. 410 SS 18 – Salt River Ranch Subdivision 3rd Filing – Jensen Hamilton.** **5. 411 SS 18 Willow Creek Ranch 5th Filing – Deon Heiner and Quinn Heiner.** **6. 203 MS 18 – Bar 45 Acres Subdivision Final Plat – Dianne Miller; Trustee of Miller Family Trust.** **7. 705 PZ 17 – Renegade Subdivision (aka Deadman Ranch Phase II) – Final Plat – Greys River Meadows/Deadman Ranch, LLC.** Mark Nicoll addressed the plans of working with the cattlemen and installing cattle guards. Also, condition #7A of file #101 PZ 13 dealt with use of flights in and out of the area. The flights now are smaller than anticipated but they need to fly in during the winter months. Game and Fish has no restrictions as far as winter use with runways and flights. He asked the Commissioners to remove 7A from #101 PZ 13 or amend it with different language. **8. County Engineer, Amy Butler** met with the Commissioners and gave an agency update on the following: Pavement Management System – iWorQ Service conference, TAP FY 17 Multi Use Project on WYO 233. Steven Smith with Jorgensen met with the Commissioners on the multi-use project and variance on materials. Amy continued with her update: TAP FY 18, CMAQ FY 2017/2018 funds and FY 19 application in the amount of \$450,000; letter from WYDOT on the relocation of Highway 30 for Westmoreland. **9. Brittany Ritter, Prevention Coordinator** gave an agency update on the following: office setup, QPR recertification, trainings on Suicide Gate Keeper with School District #1, completed training with School District #2 on tobacco free schools, SV Medical Center partner in their Community Conference, and the coalition meeting in Star Valley which will start a strategic plan for goals to accomplish in this fiscal year.

Claimant/Department	Allowed
County Payroll	\$ 454,212.68
Aflac;Employee Contributions	\$ 1,555.56
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 9,330.00
Bank of the West;FICA/Medicare/Federal Tax	\$ 130,018.65
Group Life Ins.;Employee Contributions	\$ 352.00
HSA Bank;Employee Contributions	\$ 3,712.16
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 8,780.00

Lincoln Financial;Employee life insurance	\$	4,780.69
Orchard Trust;Employee Contributions	\$	4,285.00
Washington National.;Insurance	\$	71.00
Washington State Support Registry;Child support	\$	605.00
Wy.Child Support;child support charges	\$	2,368.00
Wy.Dept.of Workforce Services;workers comp.	\$	11,725.13
Wy.Retirement;Employee Cont./Cty.Match	\$	92,235.98
Local Gov't Liability Pool;G.A.,insurance	\$	65,823.00
Sterling Urgent Care;G.A.,membership premiums	\$	4,430.00
Wick's Construction Services;NLCPF,contract cleaning	\$	2,413.33
Aaron's Water Service;Grant,water	\$	896.00
Accent Wire-Tie;Landfill,baling wire	\$	5,698.39
Ace Hardware;County Offices,supplies	\$	514.00
Afton Point S;County Offices,tires,fuel	\$	867.99
All Star Auto Parts;County Offices,parts	\$	1,805.72
All West Communications;County Offices,phone,internet	\$	2,318.36
Amazon;MIS/IT,supplies	\$	203.29
Animal Humane Society;G.A.,funding	\$	1,800.00
Asphalt Systems Inc.;No.Road & Bridge,chip seal	\$	486,844.80
AT&T;LCEMA,phone service	\$	25.40
Big R Bridge;So.Road & Bridge,cattle guard	\$	11,551.12
Black Mountain Rental;NLCPF,supplies	\$	27.00
Bomgaar's;County Offices,supplies,parts	\$	657.54
Broulins;County Offices,supplies	\$	112.93
Bugman;Courthouse,pest control	\$	550.00
Car Wash Express;Assessor,tokens	\$	100.00
Carrot-Top Ind.;Courthouse,flags	\$	58.40
Caselle,Inc.;MIS./IT,annual support	\$	14,706.00
CBM;Jail,prisoner meals	\$	7,674.72
CE Brooks & Assc.;G.A.,service	\$	6,579.35
Century Link;County Offices,phone service,internet	\$	5,242.36
City of Kemmerer;County Offices,utilities	\$	2,935.44
Climb Wyoming;Grant,single parent program	\$	13,948.74
Culligan;Courthouse,Courthouse,water	\$	192.50
David Allison Consulting;Grant,services	\$	180.00
Dell Marketing;Grant,computer	\$	1,537.01
Diesel Repair;No.Road & Bridge,labor	\$	105.00
Dominion Energy;County Offices,service	\$	1,274.92
Dustbusters;So. Road & Bridge,dustguard	\$	98,981.15
E&L Motors;Sheriff,parts,labor	\$	650.61
Eagle Uniform;Courthouse,laundry	\$	168.15
Election Systems & Software;Elections,ballots	\$	423.32
Elite Card Payment Center;County Offices,expenditures	\$	18,230.92
Fastenal;So.Road & Bridge,parts	\$	104.58
Flexshare Benefits;G.A.,benefits renewal	\$	62.50
Frontier Fence & Supply;No.Road & Bridge	\$	9,230.00
Garren Stauffer,Attorney;Drug Court,services	\$	150.00
GlaxoSmithKline Pharmacueticals;PHN,vaccines	\$	347.70
Gunter's Lawn & Garden Supply;Courthouse,supplies,parts	\$	238.92
Gunter's Tire & Lube;County Offices,parts,labor	\$	240.83

Hastings;County Offices,supplies	\$	586.13
HK Contractors;No.Road & Bridge,chips	\$	2,732.41
Hunsaker Automotive;NLCPF,parts,labor	\$	280.00
Idaho Communications;LCEMA,supplies	\$	1,389.64
Idaho Traffic Safety;No.Road & Bridge,striping	\$	8,202.56
Intermountain Traffic Safety;Planning,signs	\$	286.94
Jay Nilson;LCEMA,firewise wages	\$	3,190.00
Justin Day;PHN,travel expenses	\$	718.67
Kellerstrass;County Offices,fuel	\$	2,413.69
Kemmerer Gazette;County Offices publications	\$	1,393.90
Kent Connelly;Commissioner,mileage	\$	50.96
Lincoln County Conservtion Dist.;H.S.,funding	\$	30,000.00
Lincoln County;County Offices, health insurance	\$	563,647.98
Lower Valley Energy;County Offices,service,site lease	\$	3,415.21
Madison Wilkes;PHN,travel expenses	\$	80.94
Mark Buche;LCEMA,firewise wages	\$	2,100.00
Matthew Bender & Co.;Attorney,law books	\$	298.46
Merck Sharp & Dohme Corp.;PHN,vaccines	\$	2,281.21
NeoFunds;County Offices,postage	\$	2,993.95
Notary Officer/Secretary of State;Clerk of Dist.Court,notary filing	\$	30.00
Office Ally;PHN,supplies	\$	19.95
Office Depot;County Offices,supplies	\$	145.65
Office Products Dealer;Courthouse,desk	\$	1,508.20
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patterson Law Office;Clerk of Dist.Court,services	\$	2,331.13
Patty Pringle;LCEMA,firewise mileager,meal	\$	1,510.65
Peavler's Mountain Star;No.Road & Bridge,chips	\$	452.40
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Petty Cash;Sheriff,expenditures	\$	7.25
Printstar;County Offices,supplies	\$	159.04
Public Health Laboratory;PHN,tests	\$	338.00
Purchase Power;County Offices,postage	\$	208.99
Quality Quick Lube;Sheriff,vehicle maintenance	\$	48.71
Quill Corp;County Offices,supplies	\$	389.87
Rahm Transport;No.Road & Bridge,chip seal oil freight	\$	6,610.74
Reladyne West;So.Road & Bridge,fuel	\$	2,532.24
Rick's Repair,County Offices,parts,labor	\$	3,265.98
Ridley's;County Offices,groceries	\$	58.35
R-N-M Transportation;No.Road & Bridge,chip seal oil freight	\$	17,046.08
Rocky Mtn. Competitive Solutions;County Offices,printer,copier maintenane,copies	\$	1,435.24
Rocky Mountain Power;County Offices,service	\$	181.07
Rocky Mountain Yeti;Sheriff,2015 Chev.	\$	22,150.00
Russell McClellan;LCEMA,firewise wages	\$	1,333.35
S.V.Chamber of Commerce;G.A.,chamber bucks	\$	65.00
Saddletramp Trucking;No.Road & Bridge,chip seal oil freight	\$	8,266.38
Sanderson Law Office;Clerk of Dist.Court,services	\$	513.46
Sanofi Pasteur;PHN,vaccines	\$	5,802.80
Schwab Mortuary;Coroner,autopsy repairs	\$	895.00
Shar Perry;Extension Service,travel expenses	\$	179.55
Sheela Schermetzer,Eds.S.;Grant,community needs assessment	\$	4,990.63

Silverstar Communications;County Offices,service	\$	1,514.15
Skaggs;Sheriff,Jail,uniforms	\$	92.00
So.Lincoln Medical Center;Sheriff,services	\$	25.00
Star Valley Auto Detail;Sheriff,windshield	\$	263.00
Star Valley Disposal;NLCPF,trash removal	\$	194.00
Star Valley Glass & Lock;No.Road & Bridge,windshield,labor	\$	340.00
SVI Media;G.A.,publications	\$	534.68
Star Valley Quick Stop;No.Road & Bridge,fuel	\$	84.01
Star Valley Search & Rescue;G.A.,funding	\$	10,000.00
Stericycfe;PHN,medical waste	\$	599.52
Sterling Urgent Care;G.A.,membership premiums	\$	6,140.00
Sublette Electric of Wyoming;Courthouse,parts,labor	\$	425.00
Thayne True Value;County Offices,parts,supplies	\$	53.56
Thos.Y Pickett;Assessor,valuation contract	\$	9,200.00
Tom E. Barnes, Atty.at Law;Clerk of Dist.Court,services	\$	439.50
Tom's HVAC;Courthouse,labor	\$	180.00
Town of Afton;County Offices,utilities	\$	449.24
Town of Thayne;No.Road & Bridge,water	\$	34.75
Tractor Supply & Credit Plan;No.Road & Bridge,supplies	\$	129.98
Turning Point;H.S.,funding	\$	20,000.00
Union Telephone;So.Road & Bridge,phone service	\$	297.58
Utah Fire;Courthouse,inspections,fire extinguishers	\$	2,734.20
Valley Wide Coop.;Landfill,propane	\$	4,469.20
Verizon Wireless;County Offices,phone service	\$	1,210.16
Wagner & Wagner;County Offices,fuel,parts,labor	\$	3,118.94
Waxie Sanitary Supply;NLCPF,supplies ,equipment	\$	9,861.46
Western States Equipment;County Offices,parts,labor	\$	3,377.81
Western Wy.Drug Collection Services,G.A.,drug tests	\$	25.00
Wex Bank;County Offices,fuel	\$	3,426.73
Wheeler Machinery;Landfill,parts,labor	\$	2,552.32
Wick's Construction Services;NLCPF,contract cleaning	\$	3,035.83
Wyoming Minuteman Supply;H.S.,signs	\$	1,012.50
Xerox;G.A.,copier leases,copies	\$	6,186.78

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 12:30 p.m.

Attest:

Jeanne Wagner, County Clerk

Robert E. King, Chairman