

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
December 19, 2017

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

Consent Items: **1. Commissioner Harmon** moved to approve the consent items with the addition of a Board Appointment for Etna Community Center. Motion was adopted. **2. Commissioner Harmon** moved to reappoint Brad Howard to the Etna Community Center Board with the term to end December 31, 2022. Motion was adopted. **3. Commissioner Connelly** moved to sign the resolution for the termination of the Smoot Water and Sewer District (originally terminated on May 12, 1992). Motion was adopted. **4. Commissioner Connelly** moved to sign the Pine Creek Ski Area Operation Agreement to begin July 1, 2017 through June 30, 2018. Motion was adopted. **5. Commissioner Harmon** moved to approve the vouchers. Motion was adopted. **6. Commissioner Harmon** moved to sign the agreement with the Wyoming Dept. of Health, Behavioral Health Division with \$1,283.40 added to original contract of \$84,191.94 and amending the contract to \$85,475.34. Motion was adopted. **7. Commissioner Connelly** moved to sign the letter of support for the drug court program to the State Drug Court Coordinator. Motion was adopted. **8. Commissioner Harmon** moved to go into Executive Session at 11:02 a.m. for a legal matter. Motion was adopted. **Commissioner Connelly** moved to return to Regular Session at 11:08 a.m. Motion was adopted. **9. Commissioner Harmon** moved to pass the resolution on the tire rate disposal. Motion was adopted. **10. Commissioner Connelly** moved to approve file 420 SS 17, Harmon Subdivision, a simple subdivision, with findings of approval A-B and resolution of approval. Motion was adopted. **11. Commissioner Harmon** moved to approve file #705 PZ 17 a Preliminary Major Subdivision plat with findings of approval A-D, conditions of Approval 1-3 and authorization for the Board Chair to sign the Development Agreement. Motion was adopted. **12. Commissioner Connelly** moved to approve file #815 AP 17, Rocky Top Ranch Second filing with findings of approval A-C. Motion was adopted. **13. Commissioner Harmon** moved to approve the resolution authorizing submission of application to the Wyoming Business Council with a county match of \$12,602.42 from Lincoln County Economic Development funds and authorize the Board Chair to sign the application documents as reviewed and amended by the County Attorney. Motion was adopted. **14. Commissioner Connelly** moved for the Chairman to sign the FY2018 TAP Sub-Recipient Agreement between WYDOT and Lincoln County. Motion was adopted. **15. Commissioner Harmon** moved for the Chairman to sign the FY2018 CMAQ Sub-Recipient Agreement between WYDOT and Lincoln County. Motion was adopted. **16. Commissioner Harmon** moved to name the Star Valley Independent as the apparent low bidder on the Official Newspaper and to have a discussion with the Kemmerer Gazette in regards to the publication of the county tax notices at the appropriate time. Motion was adopted. **17. Commissioner Connelly** moved to sign the agreement between the University of Wyoming and Lincoln County for the 4-H salary. Motion was adopted. **18. Commissioner Connelly** moved to sign the agreement with the Star Valley Independent for display rate of \$3.00 (per column inch), legal ad rate of \$3.00 (per column inch) and Commission Minutes at \$.75 (per column inch). Motion was adopted.

Discussion Items: **1. County Treasurer, Jerry Greenfield** gave the financial report to the Commissioners. **2. Bids** were opened for the Official County Newspaper and were received from the following: Star Valley Independent – legal ad rate - \$3.00, display ad rate - \$3.00 Commissioner Minutes \$.75. The Kemmerer Gazette - legal ad rate \$2.90 and display ad rate \$2.90. Mark Tesoro stated that the Commission Minutes would be billed at \$1.45. The Commissioners asked the County Treasurer to review the bids. **3. Paul Etcheverry** met with the Commissioners on Pine Creek Ski Area and gave an update on the parking lot improvement and ski run improvements. Paul said they had a huge success with the mowing they did in the fall. He thanked the Commissioners for use of their equipment in order to do projects. 90% of the Ski Schools are signed up, but they are waiting for snow. The Ski Schools bring in about 2500 students. **4. County Sheriff, Shane Johnson** met with the Commissioners on the Amendment to the Drug Court grant and payroll changes/hires to his department. **5. Commissioner Harmon** thanked Brad Howard and the other board members with the Etna Community Center on what they do. **6. Solid Waste Director, Mary Crosby** met with the Commissioners on the following: rate change for tires, Star Valley Disposal payment, and FMCSA mandate for electronic logging devices. **7. Reggie Benz and Wade Kaufman** with Advocates for Multi-Use of Public Lands met with the Commissioners. **8. Michael Kidman and Jason Sleight** with Jones Simkins gave the county audit review. **9. 420 SS 17 – Harmon Subdivision;** Orson Mont Harmon and Loa Mae Harmon Revocable Trust. **10. 705 PZ 17 – Deadman Ranch, LLC and Greys River Meadows, LLC;** Deadman Ranch Subdivision Phase II Preliminary Plat. Commissioner Harmon brought up the cattle guards and that further discussion is held on this issue as this project moves forward. **11. 815 AP 17 – Rocky Top Ranch Second Filing;** Phillip Hyde Hall amended plat. **12. Business Committed Application for New West Knifeworks.** **13. County Engineer, Amy Butler** met with the Commissioners on WYDOT agreements – CMAQ FY18 and TAP FY18, CR116 – Prater Canyon and a Temporary Use Permit. **14. County Treasurer, Jerry Greenfield** reviewed the newspaper bids, and the apparent low bidder was the Star Valley Independent based on the review of past column per inch charges. **15. Homeland Security Coordinator, Jay Hokanson** met with the Commissioners and gave an agency update. **16. Sierra Mitchell and Amber Merritt** with the Afton Food Pantry met with the Commissioners and gave an update. **17. Justin Laycock, Greys River District Ranger, Forest Kaminga with Wyoming State Trails and Road and Bridge Supervisor, Matt McCloud** met with the Commissioners on the Willow Creek parking lot and plowing the lot. Also, discussion was held on providing porta-potties for the public and a trash receptacle. The Road and Bridge will maintain the pushback areas of the parking lot.

Claimant/Department	Allowed
Lincoln County Employees;G.A.,Christmas bucks	\$ 3,105.00
Ace Hardware;Courthouse,materials,parts	\$ 514.33
Afton Point S;County Offices,vehicle maintenance,propane,tires	\$ 3,580.00
All Star Auto Parts;County Offices,parts	\$ 3,415.40
All West Communications;County Offices,phone service	\$ 162.81
Auto Inn Repair;So.Road & Bridge,parts	\$ 305.70
Axis Forensic Toxicology;Coroner,tests	\$ 500.00
B&H Auto Repair;Sheriff,parts,labor	\$ 108.41

BCN Telecom;County Offices,phone service	\$	82.38
Bitter Creek Body Works;Sheriff,parts,labor	\$	140.00
Broulims;Extension Service,groceries,supplies	\$	10.00
Bugman, Inc.;Courthouse,pest control	\$	590.00
Cache County Sheriff's Office;Attorney,services	\$	70.00
Call Ready Mix & Lumber;County Offices,supplies	\$	89.52
CATE Rental & Sales;So.Road & Bridge,parts	\$	132.94
CBM Managed Services;Jail,inmate meals	\$	2,441.01
Century Link;County Offices,phone service	\$	3,303.90
Chemsearch;Courthouse,water treatment	\$	263.32
City of Kemmerer/Airport Board;G.A.,budgeted funds	\$	48,200.50
City of Kemmerer;County Offices,water,sewer,garbage,linen rental	\$	2,229.38
Clark Wireless;MIS/IT,tech service	\$	472.50
Climb Wyoming;H.S.,budgeted funding	\$	20,000.00
Culligan;Landfill,water	\$	11.00
Dell Marketing;County Offices,computers	\$	2,062.69
DJ's Glass;Courthouse,parts,labor	\$	2,511.92
Dominion Energy;County Offices,gas service	\$	7,041.54
Dry Creek Station;So.Road & Bridge,fuel	\$	324.14
E & L Motors;Sheriff,parts,labor	\$	199.72
Eagle Uniform & Supply;Courthouse,mat cleaning	\$	39.08
Ellingford Brothers;So.Road & Bridge,metal	\$	154.01
Galeton;Landfill,freight	\$	19.26
Garren Stauffer,Attorney at Law;Drug Court,services	\$	112.50
Hastings;County Offices,supplies	\$	835.73
John Stetzenbach;G.A.,years of service	\$	50.00
Jones Simkins,LLC;G.A.,audit	\$	6,756.25
Kellerstrass Oil;County Offices,fuel	\$	2,984.86
Kemmerer Gazette;G.A.,publications	\$	282.00
Kemmerer Pharmacy;Jail,inmate medications	\$	875.39
Kennon Tubbs,M.D.;Jail,inmate care	\$	1,800.00
Lannan's Supply Co.;County Clerk,map paper	\$	279.64
Liberty Tire;Landfill,tire recycling	\$	4,149.04
Lower Valley Energy;County Offices,service	\$	435.41
Lower Valley Glass;Landfill,windshield	\$	302.00
Matt Turner;Sheriff,alcohol inspections	\$	180.00
Matthew Bender;County Clerk,Wy.Court Rules supplement	\$	54.08
Mid-American Research Chemical;Courthouse,supplies	\$	1,300.09
Norco;So.Road & Bridge,propane, tank rental	\$	163.98
Office Ally;PHN,immunization claims	\$	19.95
Office Depot;Sheriff,supplies	\$	578.12
Office Products Dealer;Treasurer,supplies	\$	84.52
Ogden Auto Color Paint & Body Supplies;So.Road & Bridge,parts	\$	40.25

Patty Pringle;LCEMA,firewise wages	\$	800.00
Petty Cash;Sheriff,postage	\$	30.31
Platt;NLCPF,electrical supplies	\$	375.10
Public Health Laboratory;PHN,tests	\$	190.00
Purchase Power;County Offices,postage	\$	208.99
Quill;Clerk of Dist.Court,supplies	\$	361.59
Ridley's;G.A.,water	\$	14.00
Rick's Repair;Landfill,parts,labor	\$	4,588.41
Rocky Mountain Power;So.Road & Bridge,service	\$	469.73
Rocky Mountain Yeti;Sheriff,vehicles	\$	21,409.20
Rocky Mtn. Boiler;Courthouse,parts,labor	\$	761.80
S.V. Chamber;G.A.,Christmas bonus	\$	40.00
Scott Nieslanik;G.A.,years of service	\$	15.00
Seller's Auto Parts;So.Road & Bridge,parts	\$	969.72
Shar Perry;Ext.Service,mileage,supplies	\$	231.18
Silver Star Comm.;County Offices,services	\$	3,157.97
Skaggs;Sheriff,uniforms	\$	48.00
Skinner Service & Auto Body;Landfill,parts,labor	\$	69.70
Southwest Doors;Landfill,parts,labor	\$	846.90
Star Valley Media;G.A.,publications	\$	461.63
Star Valley Search & Rescue;G.A.,budgeted funding	\$	10,000.00
Stephanie Henderson;WIC,milage,supplies	\$	46.03
Sublette Electric of Wyoming;Courthouse,parts,labor	\$	433.49
Swift Creek Trading;No.Road & Bridge,supplies	\$	240.00
T 7 Inc.;So.Road & Bridgd,propane	\$	838.40
Thomson Reuters;Clerk of Dist.Court,appointment book	\$	166.00
Tom's HVAC;Courthouse,parts,labor	\$	686.30
Town of Cokeville;So.Road & Bridge,water,sewer	\$	75.00
Tri-State Truck & Equipment;So.Road & Bridge,parts,labor	\$	15.13
Union Telephone;County Offices,phone service	\$	296.65
Valley Auto Supply;County Offices,parts,supplies	\$	338.60
Valley Wide Coop.;So.Road & Bridge,propane	\$	761.88
Verizon;County Offices,phone service	\$	586.89
Wagner & Wagner;County Offices,parts,labor,fuel	\$	1,722.57
Wazitech;MIS/IT,services	\$	5,000.00
Western Wy.Drug Collection;G.A.,drug test	\$	25.00
Wex Bank;County Offices,fuel	\$	4,589.75
Wheeler Machinery;Landfill,parts,labor	\$	691.23
Wy.Dept.of Health;PHN,state vehicle rental	\$	420.00
Wy.Dept.of Transportation;County Offices,plates	\$	14.00
Wyoming Brand Ind.;Jail,supplies	\$	1,693.75
Wyoming Fabrication & Machine;So.Road & Bride,metal	\$	78.00
Wyoming Law Enforcement Academy;Sheriff,training	\$	1,310.00

Xerox;G.A.,copier leases,copies

\$ 5,663.15

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 4:48 p.m.

Attest:

Jeanne Wagner, County Clerk

Robert E. King, Chairman