

OFFICIAL PROCEEDINGS  
BOARD OF LINCOLN COUNTY COMMISSIONERS  
January 8, 2019

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Connelly and Commissioner Harmon; County Clerk, April Brunski; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

**Consent items:** **1. Commissioner Harmon** moved to approve the consent items, agenda and minutes from December 18, 2018. Motion was adopted. **2. Commissioner Harmon** moved to appoint Commissioner Connelly as Board Chairman for 2019. Motion was adopted. **3. Commissioner King** moved to appoint Commissioner Harmon as Vice Chairman for 2019. Motion was adopted. **4. Commissioner Harmon** moved to accept the bid from Robert Pope for the County property near the Landfill in the amount of \$105,201.11. Motion was adopted. **5. Commissioner King** moved to accept the bid from CMI-TECO in the amount \$404,928.00 for 2 dump trucks with plows and sanders. Motion was adopted. **6. Commissioner Harmon** moved to appoint Jerry L. Greenfield, County Treasurer, as the Investment Officer for Lincoln County. Motion was adopted. **7. Commissioner King** moved to sign the list of Investment Originations pursuant to W.S. 9-4-831(h) – 1<sup>st</sup> Bank, Bank of Star Valley, Multi-Bank Securities Inc., Wyoming Government Investment Fund, Sigma Financial Corporation and WYOSTAR. Motion was adopted. **8. Commissioner King** moved to sign the Application for Deposit of Public Funds for 2019 pursuant to W.S. 9-4-818 – Bank of Star Valley Afton, Uinta Bank Mountain View, First Bank, N.A. Kemmerer and Bank of the West Kemmerer and the Statement of Investment Policy for Lincoln County. Motion was adopted. **9. Commissioner Harmon** moved to appoint the advisory boards for the Commissioners for 2019. Motion was adopted. **10. Commissioner Harmon** moved for the Chairman to sign the Administrative Services Contract with Delta Dental. Motion was adopted. **11. Commissioner King** moved for the Chairman to sign the Grant Agreement between Wyoming Office of Homeland Security and Lincoln County in the amount of \$36,000 with a local match of \$36,000. Motion was adopted. **12. Commissioner King** moved to sign the Resolution for Lincoln County School Choice Week for the week of January 20 – 26, 2019. Motion was adopted. **13. Commissioner King** moved to sign the amendment to the Xerox lease agreement for an additional \$6.85 per month. Motion was adopted. **14. Commissioner King** moved to approve the vouchers. Motion was adopted. **15. Commissioner King** moved to raise the County mileage rate to 54.5 cents per mile effective February 1, 2019. Motion was adopted. **16. Commissioner King** moved for the Chairman to sign the following contracts on Prevention Education Campaigns: Suicide Awareness and Prevention campaign, Overconsumption campaign, Vape Education campaign, Underage Drinking and Social Host campaign. Motion was adopted.

**Discussion items:** **1. Commissioner Harmon** recognized Chairman King for his service as Chairman and thanked him for the good job he's done. **2. Chairman Connelly** commented that he appreciates what it's been like to serve with the Commissioners the past four years and commended them for the change and effect they've had on the County. **3. Matt McCloud, Road & Bridge Superintendent**, presented the only bid received for the County property near the Landfill and gave the Commissioners bids for new plow trucks. **4. Chairman Connelly** officially welcomed April Brunski as the new County Clerk. **5. Jerry Greenfield, County Treasurer**, presented the following 2019 documents: Investment Officer, Investment Originations, Application for Deposit of Public Funds and Statement of Investment Policy. **6. Destry Dearden, GIS/ IT Director**, presented an amended agreement with Xerox to add an additional tray to the Sheriff's Office copier. **7. The Commissioners** discussed the following with the County

Attorney: finishing the Pod at the Justice Center, Predator Board, the Fairboard forming a 501(c)(3) and Title 25 law. **8. Mary Crosby, Solid Waste Director**, discussed the following: update from Engineer on Thayne Landfill closure; equipment repairs/replacement costs & the possibility of an enterprise fund - Commissioners gave approval to put out bids on the truck and baler through the grant and asked Mary to put together pricing on the other equipment; and presented information on purchasing a bale wrapper through the grant for \$75,000. **9. Richard Landreth, Library Director**, presented a bid proposal for cleaning services for the LaBarge Library in the amount of \$650 per month, reported that the carpet installation in Kemmerer Library is completed and that they have hired new Branch Managers in LaBarge and Star Valley, and presented a proposal for new carpet in the Kemmerer Library's children room in the amount of \$6640. Commissioners gave approval to move forward with the new carpet. **10. Patrice Baker, Public Health Nurse Manager**, discussed her budget shortfalls and the possibility of the use of a County vehicle. **11. Brittany Ritter, Prevention Coordinator**, presented the prevention contracts for education campaigns with Sylvestri Customization, gave an agency update and discussed her salary.

**Commissioner presentation:** Lisa Joslin – 15 years of service

Meeting adjourned at 3:12 p.m.

January 9, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Harmon and Commissioner King; County Clerk, April Brunski; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

**Consent items:** **1. Commissioner Harmon** moved to approve the agenda for the day. Motion was adopted. **2. Commissioner Harmon** moved to approve file 412 SS 18 Ridges at Star Valley 2<sup>nd</sup> Filing with findings of approval A thru D, a resolution of approval and conditions of approval 1 and 2. Motion was adopted. **3. Commissioner King** moved to approve file 414 SS 18 Ridges at Star Valley 4<sup>th</sup> Filing with findings of approval A thru D, a resolution of approval and conditions of approval 1 and 2. Motion was adopted. **4. Commissioner Harmon** moved to sign the deed to the property by the Landfill that was sold once it's prepared. Motion was adopted. **5. Commissioner Harmon** moved to sign the letter to Jon Vladimirtsev, Bridger-Teton National Forest, in support of the reissuance of the recreation permit for the (5) year permit period for the continued use of the Phillips Canyon area in the Grover Park area for the Star Valley Ridge Riders' Annual Snowmobile Hill Climb. Motion was adopted.

**Discussion items:** **1. Jeanette Fagnant, Development Administrator**, presented the monthly development report and a year-end update. **2. File 412 SS 18 The Ridges at Star Valley 2<sup>nd</sup> Filing** – Timothy and Cynthia Allred, a simple subdivision. **3. File 414 SS 18 Ridges at Star Valley 4<sup>th</sup> Filing** – Timothy and Cynthia Allred, a simple subdivision. **4. John Woodward, Planning Director**, discussed the following: deed for the property sale near the Landfill, letter to the Forest Service in support of the Star Valley Ridge Riders' Annual Hill Climb and the upcoming projects this month. **5. Eugene Corson** discussed his concerns with illegal salvage yards. **Spencer Allred, County Attorney**, commented that he is working on a plan with Bob Richardson to deal with out of compliance salvage yards. **John Woodward** discussed implementing a nuisance resolution. **6. Amy Butler, County Engineer**, discussed the following: inquiries on Ramblin Hills Road becoming a County Road; Federal Projects – IGO, Buford property (shooting range), Dry Fork, WYDOT (federal grants); State road easements – Swab Creek CR420, IGO Road; clean up items for 2019 – right away easement near Cokeville Landfill, Reeves Schwab CR 149 re-alignment (Quit Claim Deeds).

Claimant/Department	Allowed
County Payroll	\$ 462,300.04
Aflac;Employee Contributions	\$ 1,473.66
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 9,130.00
Bank of the West;FICA/Medicare/Federal Tax	\$ 133,101.48
Group Life Ins.;Employee Contributions	\$ 384.00
HSA Bank;Employee Contributions	\$ 5,470.16
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 8,740.00
Lincoln Financial;Employee life insurance	\$ 4,879.29
Orchard Trust;Employee Contributions	\$ 4,535.00
Washington National.;Insurance	\$ 71.00
Washington State Support Registry;Child support	\$ 605.00
Wy.Child Support;child support charges	\$ 2,368.00
Wy.Dept.of Workforce Services;workers comp.	\$ 16,699.55
Wy.Retirement;Employee Cont./Cty.Match	\$ 94,475.25
Boyce Equipment;G.A.,900 series five ton truck	\$ 24,445.26
Ace Hardware;County Offices,supplies,parts	\$ 861.14
Afton Point S;Assessor,vehicle maintenance	\$ 64.18
All Star Auto Parts;County OfficesLandfill,parts,supplies	\$ 34.49
All West Communications;County Offices,service	\$ 2,370.35
Alpine EMT's;H.S.,budgeted funding	\$ 12,000.00
Amerigas;Landfill,propane	\$ 3,352.20
Auto Inn Repair;So.Road & Bridge,parts	\$ 1,082.15
Axis Fornisics;Coroner,test	\$ 275.00
BCN;County Offices,phone service	\$ 53.19
Bear River Dental;Jail,inmate care	\$ 827.00
Bob Barkert Co.;Jail,supplies	\$ 1,609.22
Bomgaars;County Offices,parts,supplies	\$ 1,088.07
Bonneville Industrial Supply;No.Road & Bridge,sand blaster	\$ 2,358.00
Brittany Ritter;Prevention ATODS,travel expenses	\$ 475.04
Bugman;Courthouse,pest control	\$ 490.00
C.E. Brooks & Assc.;Grants,services	\$ 1,732.50
CBM Managed Services;Jail,meals	\$ 7,718.75
Casper Star Tribune;Jail,subscription	\$ 487.50
Central Restaurant Products;Jail,equipment	\$ 619.73
Century Link;County Offices,phone service,internet	\$ 2,328.17
Certified Laboratories;No.Road & Bridge,oil	\$ 7,530.20
City of Kemmerer;County Offices,utilities	\$ 2,017.39
Cowboy State Trucking;So.Road & Bridge,acid wash	\$ 120.00
Craig & Roxy Bird;Landfill,lease payment	\$ 900.00
Craig Chadwick;So.Road & Bridge,materials,labor	\$ 1,923.00
Culligan;Courthouse,Landfill,water	\$ 121.00
Dell Marketing;PHN,computer equipment	\$ 777.93
Devan Moody;Sheriff,alcohol inspections	\$ 160.00

Diamond V Heating;NLCPF,service call	\$ 80.00
Double G Repair;So.Road & Bridge,tires	\$ 2,008.00
Dry Creek Station;So.Road & Bridge,fuel	\$ 457.27
E & L Motors;Sheriff2019 chevy.	\$ 10,651.00
Eagle Uniform;Courthouse,laundry	\$ 40.94
Elite Card Payment Center;County Offices,expenditures	\$ 11,239.05
Godwin Manufacturing Co.;So.Road & Bridge,sander chain	\$ 1,506.44
GlaxcoSmithKline Pharmacueticals;PHN,vaccines	\$ 1,386.00
Hamsfork Construction;County Offices,materials,labor	\$ 1,249.50
Hastings;County Offices,supplies	\$ 35.65
High Country Behavaviral;Drug Court,services	\$ 15,520.11
Idaho Communications;LCEMA,911 parts,labor	\$ 1,785.00
Interwest Supply Co.;No. No.Road & Bridge,grader,plow blades	\$ 3,355.58
Jack's Truck Equipment;So.Road & Bridge,parts	\$ 496.84
Jerry Greenfield;Treasurer,expenses	\$ 188.97
Jill Hubbard;Extension Office,mileage	\$ 54.60
John Starcevich;Attorney,mileage	\$ 110.00
Judy Julian;PHN,mileage	\$ 109.00
Karl Robinson DDS;Jail,inmate care	\$ 210.00
Kellerstrass Ent.;County Offices,fuel	\$ 2,603.40
Kelly Blue Attorney at Law;Clerk of Dist.Court,services	\$ 1,084.00
Kemmerer Gazette;County Offices,publication	\$ 588.00
Kemmerer Pharmacy;Jail,inmate medications	\$ 1,792.51
Ken McCartney P.C.;Commission,services	\$ 4,019.07
Kent Connelly;Commissioner,fuel	\$ 33.33
Liberty Tire;Landfill,tire recycling	\$ 4,605.30
Lincoln County;Insurance contributions	\$ 564,223.98
Lincoln County Landfill,LCEMA,firewise reimbursement	\$ 175.00
Lincoln County Public Health;Jail,inmate care	\$ 280.00
Lower Valley Energy;County Offices,service	\$ 6,372.03
Madison Wilkes;PHN,mileage	\$ 41.33
Mark Burk;LCEM,firewise reimbursement	\$ 800.00
Motorola Solutions;LCEMA,dispatch system	\$ 88,400.85
Mountain West Truck Center;So.Road & Bridge,parts,labor	\$ 5,214.92
NeoFunds;County Offices,postage	\$ 1,938.60
Norco;Landfill,cutting machine	\$ 2,550.00
Occupational Health Care,Inc.;G.A.,DOT test	\$ 41.00
Office Depot;Planning,supplies	\$ 69.98
Office Products Dealer;County Offices,supplies	\$ 839.60
Ogden Auto;So.Road & Bridge,parts	\$ 24.19
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$ 2,593.00
Pacific Steel & Reclyling;Landfill,ramp repair	\$ 345.56
Patty Pringle;LCEMA,firewise wage	\$ 1,080.00
Peddler's Fair Cleaning Service;Courthouse,contract cleaning	\$ 3,299.98
Pinedale Auto Supply;So.Road & Bridge,parts	\$ 109.00
Printstar;County Offices,supplies	\$ 606.26
Public Health Laboratory;PHN,tests	\$ 180.00
Purchase Power;County Offices,postage	\$ 208.99

Quality Quick Lube;Planning,wiper blades	\$	22.01
Quill Corp;County Offices,supplies	\$	282.40
Rick's Repair,Landfill,parts,labor	\$	14,670.65
Ridley's;G.A.,supplies	\$	47.58
Rocky Mountain Power;County Offices,service	\$	136.54
Sanderson Law Office;Clerk of Dist.Court,services	\$	206.50
Semi Service;So.Road & Bridge,cutting edge	\$	407.13
Silver Star Communications;County Offices,phone service	\$	1,522.51
Skinner Service;Landfill,parts,labor	\$	120.00
So.Lincoln Medical Center;County Offices,care	\$	3,611.29
Specialty Vehicle Concepts;Sheriff,command vehicle	\$	103,224.00
Star Valley Disposal;NLCPF,trash removal	\$	194.00
Sterling Urgent Care;G.A.,employee insurance	\$	5,970.00
Sublette Electric of Wy.;County Offices,materials,labor	\$	54,764.87
Sylvestri Customization;Prevention/ATODS,website maintenance	\$	600.00
Tara Johnson;G.A.,cupcakes	\$	72.00
Thayne True Value;No.Road & Bridge,supplies	\$	2.58
Tom's HVAC;Courthouse,troubleshoot HVAC	\$	360.00
Town of Afton;No.Road & Bridge,water	\$	34.00
Town of Thayne;No.Road & Bridge,water	\$	34.75
Tri-State Truck & Equipment;No.Road & Bridge,parts	\$	128.60
Tyson Hoopes;Sheriff,alcohol inspections	\$	190.00
Uinta County Treasurer;Attorney,services	\$	2,750.00
Union Telephone;County Offices,phone service	\$	993.90
University of Wy.Exrteention;Ext.Service,wages	\$	20,196.00
Valley Auto Supply;Assessor,extreme blue	\$	4.38
Valley Wide Coop.;County Offices,propane	\$	2,006.46
Wagner & Wagner;County Offices,parts,labor,fuel	\$	972.06
Watts Steam Store;No.Road & Bridge,supplies	\$	56.00
Waxie Sanitary Supply;NLCPF,supplies	\$	282.86
Wazitech Technical Solutions;MIS/IT,IT services	\$	5,000.00
Western States Equipment;County Offices,parts,labor	\$	2,618.15
Wheeler Machinery;Landfill,parts,labor	\$	34,495.50
Wicks Construction Services;NLCPF,cleaing contract	\$	2,993.33
Wy.Taxpayers Assc.;Treasuerer,Asssor,dues	\$	390.00
Wyoming Dept.of Agricuture;Jail,license	\$	50.00
Wyoming Dept.of Health;PHN,background check	\$	49.00
Wyoming West Fire;Landfill,recharge fire extinguishers	\$	261.00
Xerox Corp.;G.A.,copy charges	\$	251.68

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 11:23 p.m.

Attest:

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April Brunski, County Clerk

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Kent Connelly, Chairman