

OFFICIAL PROCEEDINGS  
BOARD OF LINCOLN COUNTY COMMISSIONERS

**October 8, 2013**

Chairman Jenkins called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Wolfley; County Clerk, Jeanne Wagner; County Attorney, Josh Smith and Commissioner's Secretary, Corey Roberts.

**Consent items:**

1 - Commissioner Wolfley moved to approve the agenda. Motion was adopted: 2 - Commissioner Connelly moved to approve the minutes from September 17, 2013. Motion was adopted: 3 - Commissioner Wolfley moved for the Chairman to sign the Equipment Location Agreement for the Black Mountain Site for 1 year for Silver Star. Motion was adopted: 4 - Commissioner Connelly moved to approve the Blue Cross Blue Shield agreement. Motion was adopted: 5 - Commissioner Connelly moved to approve the FY13 SHGP grant for \$46,647.48/Homeland Security. Motion was adopted. 6 - Commissioner Wolfley moved to approve the FY13 LETPA grant for \$9,424.58/Sheriff. Motion was adopted: 7 - Commissioner Connelly moved to approve the FY13 SHGP grant for \$2,755.50/Coroner. Motion was adopted: 8 - Commissioner Connelly moved to sign the FY13 EMPG grant for \$72,000/Homeland Security with County Attorney approval. Motion was adopted: 9 - Commissioner Connelly moved to sign the Assessment Rolls for the day. Motion was adopted: 10 - Commissioner Wolfley moved to sign the resolution for domestic violence awareness month. Motion was adopted: 11 - Commissioner Wolfley moved to sign the resolution formation of the Northern Saddle Snow Removal Improvement and Service District. Motion was adopted: 12 - Commissioner Connelly moved to sign the resolution to officially move the meeting to today. Motion was adopted: 13 - Commissioner Wolfley moved to approve the bills. Motion was adopted.

**Discussion items:**

1. Results of core drilling done on Courthouse trees: 2. South Road and Bridge sale of equipment

**Commission presentations:**

1 - Russell Birch for 5 years of service with Lincoln County: 2 - Mariam Feeley, 4-H Youth educator – shooting sport update: 3 - Brenda McGinnis, Library Director – Library 2013 Annual Report: 4 - Larry Leavitt, Veteran's Service Director – agency update: 5 - Matt McCloud, Road and Bridge Supervisor – agency update: 6 - Kris Thompson, Turning Point Director – Domestic violence awareness month.

**Executive sessions:**

Larry Leavitt, Veteran's Service Director – personnel; motion made by Commissioner Wolfley to go into Executive Session at 2:21 p.m. Motion was adopted. Motion was made by Commissioner Wolfley to return to regular session at 2:27 p.m. Motion was adopted.

Meeting adjourned at 3:12 p.m.

**October 9, 2013**

Chairman Jenkins called the meeting to order at 9:00 a.m. Others in attendance included the following: Commissioner Connelly; County Clerk, Jeanne Wagner; County Attorney, Josh Smith and Commissioner's Secretary, Corey Roberts. Commissioner Wolfley was present via telephone conference until 10:30 a.m.

**Consent items:**

1 - Commissioner Connelly moved to approve the agenda with the addition of the Sheriff. Motion was adopted: 2 - Commissioner Wolfley moved to approve File 104 PZ 13. Motion was adopted: 3 - Commissioner Connelly moved to approve File 105 PZ 13 and change condition of approval #3 to state: the contractor/Developer shall be responsible for dust control once a year or when the gravel production is taking place. Motion was adopted: 4 - Commissioner Connelly moved to approve File 203 MS 13. Motion was adopted: 5 - Commissioner Connelly moved to sign the amended resolution initiating the establishment of Swab Creek County Road #12-420. Motion was adopted: 6 - Commissioner Connelly moved to sign County Road License #12 for Lower Valley Energy and #13 for Silver Star Communication. Motion was adopted.

**Discussion items:**

1. Commissioner Wolfley allowed for the County Clerk to sign the documents that require his signature today: 2. Change of format to County Road License review and fee increases: 3. Development Administrator, Jeanette Fagnant – Development Permit Report: 4. Amy Butler – Engineering Report: 5. GIS Director, Destry Dearden – Map of RS 2477 Roads: 6. Sheriff Johnson – agency update.

County Payroll	\$	412,224.24
Aflac;Employee Contributions	\$	2,465.93
Allstate;Employee Contributions	\$	230.85
Bank of the West;FICA/Medicare/Federal Tax	\$	125,267.26
H.S.A. Bank;Employee Contributions	\$	5,650.90
Legal Shield;Employees Contributions	\$	149.40
Lifetime Fitness;Employee Contributions	\$	211.50
Metlife;Employee Contributions	\$	4,697.08
New York Life;Employee Contributions	\$	30.00
NCPERS Group Life;Employee Contributions	\$	384.00
Orchard Trust;Employee Contributions	\$	5,225.00
Washington National.;Insurance	\$	52.40
Wy.Child Support;child support charges	\$	355.58
Wy.Dept.of Employment,unemployment	\$	14,815.35
Wy.Retirement;Employee Cont./Cty.Match	\$	79,258.81
Ace Hardware;County Offices,supplies	\$	326.64
Afton Car Wash;Sheriff,car wash tokens	\$	199.50
Afton Tire Factory;Landfill,recycling	\$	33.27
Air Gas;So.R&B,cylinder lease	\$	332.07
Al's Equipment Rentals;So.R&B,hammer drill rental	\$	33.00
Alcohol Monitoring Systems;Drug Court,faceplate batteries	\$	80.00
All West Communications;Landfill,phone service	\$	746.36
Auto Inn Repair;So.R&B,parts	\$	786.90
Big O Tires;Sheriff,vehicle maintenance	\$	190.75
Bob Griffith;Attorney,witness fee	\$	30.00
Bowers Law Firm;County Offices,services	\$	10,637.11
Broulims;Ext.Service,supplies	\$	3.69
Cactus Transport;So.R&B,chip seal	\$	7,210.00
Caselle;MIS/IT,contract support	\$	890.00
Century Link;Cty.Offices,phone service	\$	7,709.28
CIT;G.A.,copier buyouts	\$	14,148.29

City of Kemmerer;County Offices,utilities	\$	2,148.11
Connie & Jim LaPointe;LCEMA,firewise reimbursement	\$	2,100.00
Courtesy Ford;Courthouse,parts,labor	\$	396.52
Cowpoke Detection Service;G.A.,drug testing	\$	145.00
Culligan;Courthouse,water	\$	203.50
Dean Burnham;PHN,mileage	\$	547.42
Debbie Larson;Assessor,travel expenses	\$	180.65
Digital Ally,Inc.;Sheriff,battery pack	\$	100.00
Donna Hinton;Clerk of Dist.Court,mileage	\$	55.00
Dry Creek Station;So.R&B,fuel	\$	1,100.01
Duckwall/Alco;County Offices,supplies	\$	7.98
Eagle Uniform;Courthouse,laundry	\$	134.16
EPG Companies;Landfill,pump training	\$	1,600.00
Eric Nielsen, D.S.W.;Sheriff,suitability assessment	\$	275.00
Fastenal;So.R&B,parts	\$	67.28
First Bank;Treasurer,checks	\$	71.94
FSU Ctr.for Prevention & Early Intervention;PHN,educational materials	\$	266.00
Fundamentals;Justice Center,access roadway	\$	53,659.00
Grainger;Courthouse,supplies	\$	584.72
Hamsfork Hands;Extension Office,supplies	\$	478.19
Hanson Oil Co.;County Offices,fuel	\$	219.48
Hastings;County Offices,supplies	\$	33.46
Honnen Equipment;So.R&B, link chain	\$	124.06
Hunter's Furniture & Appliance;WIC,desk	\$	349.00
J-U-B Engineers;Commissioners,Elkol road review	\$	3,300.00
Jack's Truck & Equipment;So.R&B,terminal lugs	\$	24.14
Jeanne Wagner;County Clerk,mileage	\$	165.00
Jesica Lozier;LCEMA,mileage	\$	606.50
Jodie Gunter;LCEMA,travel expenses	\$	99.00
John Gallo;Attorney,witness fee	\$	30.00
Jones Simkins;G.A.,audit	\$	32,308.34
Kathy Tomassi;Treasurer,mileage	\$	165.00
Kelly Blue;Clerk of Dist.Court,services	\$	43.71
Kemmerer Gazette;G.A.,publications,subscription	\$	347.50
KRSV;Landfill,advertising	\$	250.00
Liberty Tire Recycling;Landfill,recycling tires	\$	2,764.73
Lincoln County Weed & Pest;County Offices,rodent killers	\$	135.00
Lower Valley Energy;County Offices,service	\$	1,038.76
Machelle Terry-Chadwick;Attorney,witness fee	\$	30.00
Marcia Gallo;Attorney,witness fee	\$	30.00
Matthew Mochel;Courthouse,mileage	\$	148.50
Maverik;Planning,fuel	\$	431.94
MCI;So.R&B,phone service	\$	49.89
Med-Tech Resources;Coroner,latex gloves	\$	50.43
Merck Sharp & Dohme Corp.;PHN,vaccines	\$	350.90
Miriam Feeley;Ext.Services,mileage,phone	\$	397.90
Myron Corp.;Drug Court,planners	\$	167.14
Occupational Health Care Int.;G.A.,drug tests	\$	91.50
Office Depot;Sheriff,supplies	\$	232.44
Office Products Dealer;Treasurer,supplies	\$	507.23

Patrecia Booth;Ext.Office,floor cleaning	\$	75.00
Paul Jenkins;Commissioner,mileage	\$	127.60
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,099.00
Pinedale Auto Supply;So.R&B,parts	\$	282.39
Plainsman Supply;County Clerk,recorder binders	\$	1,648.70
Printstar;County Offices,supplies	\$	114.04
Public Safety Center;Coroner,body bags	\$	430.00
Purchase Power;County Offices,postage	\$	1,074.00
Quality Quick Lube;County Offices,vehicle maintenance	\$	85.50
Randy's Heating & Air;Landfill,parts,labor	\$	298.80
Ranger Football Program;Landfill,litter clean-up	\$	1,200.00
Reliable Office Supplies;County Clerk,supplies	\$	248.72
Rick's Repair Service;Landfill,parts,labor	\$	1,315.03
Ricoh USA;G.A.,copier lease	\$	280.00
Ridley's;County Offices,groceries,supplies	\$	414.57
Ridley's Pharmacy;Jail,inmate medications	\$	94.60
Rocky Mountain Power;County Offices,service	\$	6,894.76
Rocky Mountain Propane;Landfill,propane	\$	660.97
Sanofi Pasteur;PHN,vaccines	\$	13,950.26
Seller's Auto Parts;County Offices,parts	\$	1,458.20
Shar Perry;Ext.Services,travel expenses	\$	434.75
Short Elliot Hendrickson;Courthouse,rennovation	\$	6,034.30
Silver Star Communications;County Offices,phone service	\$	1,659.11
So.Lincoln Medical Center;G.A.,vital statistics	\$	19.00
Star Valley Independent;County Offices,publications	\$	1,315.26
Stephanie Hanson;WIC,travel expenses	\$	444.70
Stone Castle Recycling;Landfill,e-waste recycling	\$	1,174.00
T.Deb Wolfley;Commissioner,mileage	\$	44.00
The Master's Touch;Treasurer,postage	\$	1,680.69
Thomson Reuters;County Clerk,fixed asset program	\$	182.00
ThyssenKrupp Elevator Corp.;Courthouse,elevator maintenance	\$	2,527.22
Town of Cokeville;No.R&B,water,sewer	\$	65.00
U.S.Foods;Jail,groceries	\$	381.60
Uinta Engineering;Landfill,engineering	\$	654.00
Union Telephone;County Offices,phone service	\$	1,190.49
Valley Auto Supply;Landfill,parts	\$	246.91
Valley Service;So.R&B,tire repairs	\$	54.50
WACO;Commissioners,dues	\$	300.00
Wagner & Wagner;So.R&B,fuel,tire repair	\$	3,667.89
Waxie Sanitary Supply;County Offices,supplies	\$	463.77
Wells Fargo;County Offices,expenditures	\$	10,851.49
Western States Equipment;Landfill,parts,labor	\$	4,746.39
Wex Bank;County Offices,fuel	\$	4,797.68
Wheeler Machinery;Landfill,parts,labor	\$	7,462.42
Wick's Construction Services;NLCPF,contract cleaning	\$	3,231.33
Wy.Dept.of Health;PHN,state vehicle rental	\$	627.00
Wy.Dept.of Transportation;County Offices,plates,projects	\$	20,130.08
Wy.D.E.Q;Landfill,road easements	\$	300.00
Wy.Guardians Ad Litem Program;Commissioners,services	\$	531.70
Wyoming Behavioral Institute;Attorney,acute adult unit	\$	2,740.00

Xerox;G.A.,copier leases

\$ 6,064.25

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting recessed at 11:36 a.m. and will reconvene on Tuesday, October 22, 2013 in Afton, Wyoming.

Attest: \_\_\_\_\_  
Jeanne Wagner, County Clerk

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Paul C. Jenkins