

OFFICIAL PROCEEDINGS  
BOARD OF LINCOLN COUNTY COMMISSIONERS  
**January 5, 2016**

Chairman Harmon called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Connelly; County Clerk, Jeanne Wagner; County Attorney, Josh Smith and Commissioner's Secretary, Corey Roberts. Commissioner King was absent from the meeting.

**Consent Items:** **1. Commissioner Connelly** moved to appoint Jerry Harmon as Chairman and himself as Vice-Chairman. Motion was adopted. **2. Commissioner Connelly** moved to approve the consent agenda. Motion was adopted. **3. Commissioner Connelly** moved for the Chairman to sign the Statement of the Investment policy for 2016. Motion was adopted. **4. Commissioner Connelly** moved to appoint Kathy Tomassi as the Investment Officer for 2016. Motion was adopted. **5. Commissioner Connelly** moved to reappoint Kathy Hess and Patty Taylor to the Fair Board for 5 year terms expiring December 2020. Motion was adopted. **6. Commissioner Connelly** moved to appoint Kurt Garland to a 5 year term on the Star Valley Community Center with his term expiring December 2020. Motion was adopted. **7. Commissioner Connelly** moved to sign the Fire Wise agreement for Bark Beetle Mitigation at Commissary Ranch. Motion was adopted. **8. Commissioner Connelly** moved to approve the vouchers submitted. Motion was adopted. **9. Commissioner Connelly** moved to sign a letter verifying that the Bear River Fire District is an active district following the laws. Motion was adopted.

**Discussion Items:** **1. County Treasurer, Kathy Tomassi** distributed final audit hardcopies and discussed the following: Lincoln County depositories, investment policy, and office update. **2. The Commissioners** discussed the Fire Wise agreement and thanked Jessica Lozier for the work she does with this program. **3. County Sheriff, Shane Johnson** gave an agency update and discussed medical for inmate care. **4. Mike Duran** with the Bear River Fire District met with the Commissioners on writing a letter of support to give to SLIB for their fire truck application. **5. Members of the Library Board** met with the Commissioners and gave an update of the last six months under Valerie Maginnis as Director and what the board is doing to fill the position again. **6. Rachelle Points** with the South Lincoln Training and Events Center met with the Commissioners on the dog sled races. The cost of a sponsorship is \$6,000 and they have only collected \$2,000 in donations. She was directed to the South Lincoln ED Board. **7. Darwin Parker** with the IT Department met with the Commissioners and gave an agency update that included: phones, WIFI and phones at the new Road and Bridge shop, and internet at the Armory. **IT/GIS Director, Destry Dearden** updated the Commissioners on copiers, GIS parcel connector and parcel adjustments. **8. The Commissioners** and County Attorney, Josh Smith discussed the Exxon county road project.

**Commission Presentations:** Kathy Tomassi – 5 years of service:

The meeting adjourned at 3:17 p.m.

January 6, 2016

Chairman Harmon called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Connelly; County Clerk, Jeanne Wagner; County Attorney, Josh Smith and Commissioner's Secretary, Corey Roberts. Commissioner King was absent from the meeting.

**Consent Items:** **1. Commissioner Connelly** moved to pass the resolution setting the 2016 meeting dates. Motion was adopted. **2. Commissioner Connelly** moved to approve file #305 PZ 15 with a relief of 150' setback for buildings and a 150' setback for septic with conditions of approval 1 and the addition of the following language to that condition: with 150' setback from the Salt River. Motion was adopted. **3. Commissioner Connelly** moved to approve file 703 PZ 15 a Preliminary Subdivision Plat with findings of approval A-D, conditions of approval 1-3 and authorize the Chairman to sign a Development Agreement. Motion was adopted. **4. Commissioner Connelly** moved for the Chairman to sign the Planning Amendment Application for Residential Density and County Sign Regulations. Motion was adopted. **5. Commissioner Connelly** moved to sign the letter to the Forest Service commenting on the Middle Grey's Trail issue. Motion was adopted. **6. Commissioner Connelly** moved for the Chairman to sign the fiber optic agreement for work from Sage Junction to Kemmerer. Motion was adopted. **7. Commissioner Connelly** moved to sign the CMAQ agreement contingent on the documents getting back to the County Attorney for review and the amount stated for 2016. Motion was adopted. **8. Commissioner Connelly** moved to sign the application for a railroad crossing on the Sevenmile Gulch County Road. Motion was adopted. **9. Commissioner Connelly** moved to buy a 60' road right of way for \$22,675 to establish the Sevenmile Gulch road thru Section 15 and 23 upon the receipt of the Quit Claim deed the Chairman will sign the resolution and sale documents to establish the Sevenmile Gulch road as a county road. Motion was adopted.

**Discussion Items:** **1. Development Specialist, Jeanette Fagnant** gave the development permit report to the Commissioners. **2. Planning Director, John Woodward – 305 PZ 15;** Variance – relief of setback from Salt River bank high water – Kaufmann Family, LLC. **3. John discussed 703 PZ 15 –** Leisure Valley Inc., Star Valley RV Park Plat 4 Stage 2 Subdivision Preliminary Plat. **4. John Woodward discussed the application for Rezone/Plan Amendment** for Residential Density Table and County Sign Regulations. **5. Senior Planner, Jonathan Teichert** discussed Commissioner correspondence items, and the BLM ROW grant agreement for fiber optic along Highway 30. **6. County Engineer, Amy Butler** gave an update on the following: new Road and Bridge shop, Strawberry Creek CR126, Elkol CR304, land disposal on US30 north of Cokeville, and CMAQ funding. **7. Jonathan Teichert and Amy Butler** discussed the road reroute around the Exxon Plant and the establishment of Sevenmile Gulch County Road. **County Attorney, Josh Smith** stated by signing the UDC easement we would be waiving our governmental immunity rights. His advice is not to accept the easement from UDC and there are other options to explore.

Claimant/Department	Allowed
County Payroll	\$ 447,532.20
Aflac;Employee Contributions	\$ 1,910.48

American Heritage;Employees Contributions	\$	230.85
Bank of Star Valley;Empjloyee Contributions	\$	5,395.87
Bank of the West;FICA/Medicare/Federal Tax	\$	137,420.13
HSA Bank;Employee Contributions	\$	5,508.38
Legal Shield;Employees Contributions	\$	203.20
Lifetime Fitness;Employee Contributions	\$	243.00
Metlife;Employee Contributions	\$	4,516.33
NCPERS Group Life;Employee Contributions	\$	400.00
Orchard Trust;Employee Contributions	\$	4,285.00
Washington Mutual.;Insurance	\$	30.40
Wy.Child Support;child support charges	\$	4,645.00
Wy.Dept.of Workforce;G.A.,unemployment	\$	17,596.56
Wy.Retirement;Employee Cont./Cty.Match	\$	90,452.90
7 C Backhow Service;N.L.C.P.F.,snow removal	\$	200.00
Ace Hardware;Courthouse,parts,supplies	\$	178.44
Afton Tire Factory;Jail,windshield wiper	\$	14.95
Alcohol Montoring Systems;Drug Court,SCRAM supplies,monitoring	\$	608.67
All West Communications;LCEMA,phone service	\$	692.74
Amazon;County Offices,computer supplies	\$	1,196.94
Amerigas;Landfill,propane	\$	1,468.35
Applied Concepts;Sheriff,radio	\$	259.00
Big Dog Equipment;Sheriff,sling adapters	\$	715.00
Bitter Creek Body Works;Sheriff,parts,labor	\$	1,451.03
Black Mountain Rental;N.L.P.F.,scissor lift	\$	9,000.00
Bomgaar's;County Offices,parts,equipment	\$	595.96
Boyd's Coffee;Jail,groceries	\$	625.51
Broulins;Ext.Office,supplies	\$	6.12
BugMan Inc.;Courthouse,pest control	\$	450.00
Carpets Plus;N.L.C.P.F.,carpet	\$	5,384.00
Caselle;MIS/IT,source code escrow	\$	200.00
Castle Rock Afton;Sheriff,parts,labor	\$	90.24
Century Link;County Offices,phone service	\$	9,599.75
Chema Tox Laboratory;Sheriff,drug screen	\$	235.00
City Drug;Jail,inmate care	\$	1.00
City of Kemmerer;County Offices,septic permit,water,sewer	\$	1,631.87
Clark Wireless;County Offices,parts,labor	\$	2,540.99
Culligan;Courthouse,water	\$	132.00
Custom Cage;Sheriff,vehicle equipment	\$	1,480.00
David Allison Consulting;Grants,services	\$	2,070.00
Debbie Larson;G.A.,years of service	\$	65.00
DJ'S Glass;Courthouse,plywood	\$	49.68
E & L Motors;Commission,2016 Traverse	\$	32,962.00
Eagle Uniform;Courthouse,laundry	\$	109.34
Echo Services;No.Road & Bridge,materials,labor	\$	1,564.26
Fastenal;So.Road & Bridge,plow bolts	\$	106.64
GlaxoSmithKline;PHN,vaccine	\$	341.30
High Country Behavioral Health;Drug Court,services	\$	3,515.19
Hudson Hill;Ext.Service,travel expenses	\$	2,447.03
Intrinsic Interventions;Sheriff,Drug Court,services	\$	1,837.50
Jesica Lozer;LCEMA,firewise wages	\$	350.00

Jones Simkins;G.A.,audit	\$	10,630.75
Judith Nield;Attorney,dvd's	\$	18.89
Kathy Tomassi;G.A.,years of service,mileage	\$	235.00
Kellerstrass Oil Co.;County Offices ,fuel	\$	1,030.72
Kelly Blue;Clerk of Dist.Court,services	\$	194.46
Kelly Hoffman;G.A.,travel expenses	\$	644.80
Kemmerer Gazette;G.A.,publications	\$	270.00
Landon Hirschi;Sheriff,alcohol inspections	\$	170.00
Lannan's Supply Co.;MIS/IT,paper	\$	178.46
Lower Valley Energy;County Offices,service	\$	1,826.45
McFadden Wholesale Co.;Jail,groceries	\$	606.80
Merck Sharp & Dohme Corp.;PHN,vaccines	\$	400.57
Mid-American Research Chemical;Courthouse,ice melt	\$	1,848.80
Mountain West Truck Center;No.Road & Bridge,parts	\$	139.36
Nat'l Dist.Attorney Assc.;Attorney,dues	\$	101.00
Neilson's;So.Road & Bridge,ink	\$	48.98
NorMont Equipment;No.Road & Bridge,durapatcher rental	\$	3,600.00
NuTech;So.Road & Bridge,supplies	\$	325.28
Occupational Health Care Int.;G.A.,drug tests	\$	94.50
Office Ally;PHN,supplies	\$	19.95
Office Depot;County Offices,supplies	\$	539.72
Office Products Dealer;County Offices ,supplies	\$	196.56
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,533.00
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Pitney Bowes;County Clerk,postage	\$	208.99
Plainsman Printing;County Clerk,recording paper	\$	866.13
Printstar;County Offices,supplies,postage	\$	79.90
Public Health Laboratory;PHN,tests	\$	28.00
Public Safety Center;Coroner,supplies	\$	30.08
Purcell Tire Co.;Sheriff,tires	\$	3,179.68
Purchase Power;County Offices,postage	\$	533.48
Quality Quick Lube;Sheriff,parts,labor	\$	48.74
Questar Gas;Courthouse,service	\$	6,587.28
Quill Corp;County Offices,supplies	\$	396.72
Richard Stem;Lodgepole Pine Mortality Grant,treatment work	\$	1,282.50
Rick's Repair;Landfill,parts,labor	\$	7,662.72
Ridley's Family Markets;County Offices,groceries,supplies	\$	1,499.69
Ridley's Pharmacy;Jail,inmate care	\$	855.21
Robert Carroll;Clerk of Dist.Court,services	\$	2,396.96
Rocky Mountain Power;County Offices,services	\$	207.65
Sanderson Law Office;Clerk of Dist.Court,services	\$	163.24
Seller's Auto Parts;Landfill,parts	\$	66.66
Short Elliott Hendrickson;Grant,courthouse renovation project	\$	19,057.40
Silver Star Telephone;County Offices,phone service	\$	310.92
Skagg;s;Sheriff,uniforms	\$	48.00
Star Valley Media;G.A.,publications	\$	303.29
Star Valley Search & Rescue;Landfill,training	\$	210.00
Steel Design;So.Road & Bridge,construction,engineering	\$	106,704.62
Stephanie Henderson;WIC,mileage	\$	36.80
Sweetwater County Clerk;H.S.,Veterern Services Officer,funding	\$	37,701.26

T 7 Inc.;So.Road & Bridge,propane	\$	437.31
Thomas L.Bennett;Coroner,autopsies	\$	5,000.00
Thomas Reuter-West;Clerk of Dist.Court,law books	\$	132.00
Town of Afton;County Offices,utilities	\$	186.06
U.S.Food Service;Jail,groceries	\$	1,720.74
Union Telephone;County Offices,phone service	\$	1,158.59
US National Bank;Justice Center,bond	\$	327,300.00
Wagner & Wagner;Sherif,parts,labor,tires	\$	218.15
Waxie Sanitary Supply;Courthouse,supplies	\$	281.31
Wazitech Technical Solutions;So.Road & Bridge,computer hardware,software	\$	759.03
WCS;LCEMA,phone service	\$	40.08
Wells Fargo;County Offices,expenditures	\$	13,324.67
Western States Equipment;Landfill,parts,labor	\$	1,094.20
Wex Bank;County Offices,fuel	\$	1,899.96
Wicks Construction Service;NLCPF,cleaing contract	\$	2,258.33
Wy.Clerk's of Dist.Court Assn.;Clerk of Dist.Court,dues	\$	125.00
Whitney Lowham;Atty.,witness fees	\$	229.50
Wy.Assn.of Co.Ag.Agents;Ext.Services,dues	\$	100.00
Wy.Dept.of Health;PHN,payroll,state vehcile rental	\$	31,451.96
Wy.Dept.of Transportation;Grant,Shute Creek projects	\$	355.41
Wyoming Dept.of Agriculture;Sheriff,license application	\$	50.00
Wyoming Machinery Co.;So.Road & Bridge,tool cat blades	\$	222.41

Any amendments to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 3:12 p.m.

Attest:

\_\_\_\_\_  
Jeanne Wagner, County Clerk

\_\_\_\_\_  
Jerry T. Harmon, Chairman