

**OFFICIAL PROCEEDINGS**  
**BOARD OF LINCOLN COUNTY COMMISSIONERS**  
**April 4, 2017**

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Harmon; County Clerk, Jeanne Wagner and Commissioner's Secretary, Corey Roberts. Commissioner Connelly was absent from the meeting.

**Consent Items:** **1. Commissioner Harmon** moved to approve the consent agenda. Motion was adopted. **2. Commissioner Harmon** moved to approve the reassignment of the County Wide Consensus Block Grant for the Town of Opal in the amount of \$18,056.17. Motion was adopted. **3. Commissioner Harmon** moved to sign the resolution on flood damage giving the Chair the ability to execute for and on the behalf of Lincoln County. Motion was adopted. **4. Commissioner Harmon** moved to approve the vouchers. Motion was adopted. **5. Commissioner Harmon** moved to appoint Jerry Greenfield to fill the unexpired term of the County Treasurer. Motion was adopted. **6. Commissioner Harmon** moved to authorize the Chairman to sign the Web Services Agreement with Revize in the amount of \$4,383 for website design. Motion was adopted. **7. Commissioner Harmon** moved to sign the agreement with Wazitech in the amount of \$5,587.22 per month with a onetime setup fee of \$825. Motion was adopted. **8. Commissioner Harmon** moved for the Chairman to sign the MOU with the Wyoming Department of Health, Public Health Division on the MCH grant in the amount of \$39,420. Motion was adopted.

**Discussion Items:** **1. Mark Ristau** with Canyon Sand Blasting, LLC met with the Commissioners on his services. **2. IT/GIS Director, Destry Dearden** gave an agency update to the Commissioners on the following: courthouse cameras, District Court audio, Revize (website design), Wazitech IT agreement (offsite backups), and remote pilot certificates/Drone. **3. Public Health Nurse Manager, Patrice Baker** gave an agency update on the following: MOU for the MCH program, and resignation of staff in the Kemmerer office and filling open positions. **4. 4-H Educator, Miriam Feeley** introduced the new Cent\$ible Nutrition person, Beth Barker.

Meeting adjourned at 2:02 p.m.

**April 5, 2017**

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner Connelly and Harmon; County Clerk, Jeanne Wagner; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

**Consent Items:** **1. Commissioner Harmon** moved to approve the agenda. Motion was adopted. **2. Commissioner Connelly** moved to approve file 801 AP 17, Rees Subdivision – 3<sup>rd</sup> Filing with findings of approval A-C. **3. Commissioner Harmon** moved to sign the Memorandum of Understanding between the Department of State Parks and Cultural Resources and Lincoln County in regards to historic sites and

trails. Motion was adopted. **4. Commissioner Connelly** moved to appoint Jerry Greenfield, Lincoln County Treasurer as the Investment Officer effective April 4<sup>th</sup> until the end of the year. Motion was adopted. **5. Commissioner Connelly** moved to go into Executive Session at 11:19 a.m. with the County Attorney about legal issues. Motion was adopted. Commissioner Harmon moved to return to regular session at 11:28 a.m. Motion was adopted.

**Discussion Items:** **1. Development Specialist, Jeanette Fagnant** gave the Development Permit report. **2. 801 AP 17 – Rees Subdivision – 3<sup>rd</sup> Filing;** Tina R. Seay and Thomas & Trista Deming amended plat. **3. Planning Director, John Woodward** - follow up to a trails OHV program with the state and adoption of a MOU. **4. Flat Creek** water sample (RV Park) – 2 months missed of sampling and a notice was sent out because of this but no issues with the water. **5. Marlowe Scherbel** – discussion of the IDoc Market fees.

Claimant/Department	Allowed
County Payroll	\$ 424,987.09
Aflac;Employee Contributions	\$ 2,036.76
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 7,088.71
Bank of the West;FICA/Medicare/Federal Tax	\$ 132,219.23
HSA Bank;Employee Contributions	\$ 5,337.54
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 211.50
Lincoln Financial;Employee life insurance	\$ 4,781.99
NCPERS Group Life;Employee Contributions	\$ 416.00
Orchard Trust;Employee Contributions	\$ 3,860.00
Washington Mutual.;Insurance	\$ 30.40
Wy.Child Support;child support charges	\$ 2,368.00
Wy.Dept.of Workforce;G.A.,unemployment	\$ 8,820.58
Wy.Retirement;Employee Cont./Cty.Match	\$ 86,402.97
Ace Hardware;County Offices,supplies	\$ 319.32
Afton Car Wash;Sheriff,tokens	\$ 199.50
Axis Forensic Toxicology;County Offices,comprehensive drug panels	\$ 750.00
Bank of the West;County Clerk,checks	\$ 60.00
Blaine Nelson;Attorney,mileage	\$ 347.60
Bomgaars;So.Road & Bridge,parts	\$ 513.32
Bonneville County Sheriff;Attorney,services	\$ 55.00
Broulims;Extension Service,supplies	\$ 64.74
Century Link;County Offices,phone service	\$ 5,135.58
City Drug;Sheriff,inmate care	\$ 854.95
City of Kemmerer;County Offices,utilities	\$ 209.55
Clark Wireless;Sheriff,parts,labor,equipment	\$ 9,964.63
C N A Surety;Treasurer,bond	\$ 100.00
Codale Electric Supply;Landfill,time delay fuse	\$ 16.42
Compass Tools;Landfill,drone	\$ 2,443.00
Courtesy Ford;MIS/IT>window regulator	\$ 249.73

Dell Marketing;Clerk of Dist.Court,computer equipment	\$	625.12
E&L Motors;Sheriff,parts,labor	\$	310.00
Eagle Uniform;Courthouse,laundry	\$	39.08
ESRI;Landfill,drone map software	\$	1,500.00
Frontier Ford;Coroner;parts,labor	\$	226.99
Glaxo Smith Kline Pharmacueticals;PHN,vaccines	\$	341.30
Grainger;Courthouse,first aid kits,CPR kits,emergency lights	\$	627.49
Hunsaker Automotive;Sheriff,parts,labor	\$	210.10
John Starceovich;Attorney,meal	\$	9.74
Kellerstrass;No.Road & Bridge,fuel	\$	38.04
Kenneth Roberts;Clerk of Dist.Court,petty cash replacement	\$	67.15
Kodiak America;So.Road & Bridge,parts	\$	499.63
Lower Valley Energy;County Offices,service	\$	4,466.50
Marshall & Swift Coeckh;Assessor,cost manuals	\$	349.95
McFadden Wholesale;Jail,groceries	\$	670.36
Merck Sharp & Dohme Corp.;PHN,vaccines	\$	219.42
MHL Systems;No.Road & Bridge,parts,labor	\$	5,018.68
MW Construction;Grants,Courthouse renoovation,demolition	\$	133,843.52
Neofunds;County Offices,postage	\$	3,775.38
Office Depot;Sheriff,supplies	\$	199.18
Office Products Dealer;County Offices,supplies	\$	466.01
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patty Pringle;LCEMA,wages	\$	630.00
Peavler's Mtn.Star;LCEMA,crusher sand	\$	1,801.87
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Plan One Architcts;Grant,services	\$	8,325.00
Printstar;County Offices,supplies	\$	228.95
Purchase Power;County Offices,postage	\$	279.51
Quill Corp;County Offices,supplies	\$	701.86
Revize LLC;MIS/IT,software support	\$	4,383.00
Rick's Repair;Landfill,parts,labor	\$	225.00
Ridley's;County Offices,groceries,supplies	\$	2,508.39
Ridley's Pharmacy;Jail,inmate care	\$	262.00
Riverside Vet;Sheriff,dog care	\$	314.06
Rocky Mountain Competivie Solutions;Planning,toner	\$	777.35
Rocky Mountain Power;County Offices,service	\$	107.94
Salt River Motors;Planning,tires	\$	948.00
Salt River Tires;Sheriff,parts,labor	\$	278.20
Sanderson Law Office;Clerk of Dist.Court,services	\$	384.24
Sellers Auto Parts;County Offices,parts	\$	490.84
Shar Perry;Extension Service,expenditures	\$	564.87
Silver Star Comm.;No.Road & Bridge,phone service	\$	203.05
Skaggs;Sheriff,uniforms	\$	197.95
Star Valley Disposal;NLCPPF,trash removal	\$	193.55
Star Valley Insurance;Sheriff,notary bond	\$	50.00
Star Valley Media;G.A.,publications	\$	563.11
Sublette Electic of Wy.;County Offices,parts,labor	\$	265.00
Thayne True Value;County Offices, supplies	\$	100.69
Thos.Y.Pickett;Assessor,industrial appraisal	\$	12,600.00
Tom's HVAC;parts,labor	\$	4,943.29

U.S.Food Service;Jail,groceries	\$	788.22
Union Telephone;County Offices,phone service	\$	1,563.59
United Truck & Equipment;No.Road & Bridge,parts	\$	90.29
Valley Auto;County Offices,parts,supplies	\$	476.39
Vernon Steel;No.Road & Bridge,metal	\$	2,601.40
Wagner & Wagner;Sheriff,tire repair	\$	23.95
Wasatch Controls;County Offices,computer services	\$	2,117.50
Wells Fargo;County Offices,expenditures	\$	13,631.94
Waxie Sanitary Supply;NLCPF,supplies	\$	534.06
Wheeler Cat;So.Road & Bridge,Landfill,parts,labor	\$	8,049.37
Wick's Construcrtion Services;NLCPF,contract cleaning	\$	3,243.33
Wy.Dept.of Transportation;So.Road & Bridge,plates	\$	5.00
Wyoming Assn.of Sheriffs;Sheriff,registration dues	\$	400.00
Wyoming State Forestry;Grant,emergency fire suppression	\$	16,675.87
Xerox;G.A.copies,maintenance ,leases	\$	5,206.54

Any amendments to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 11:30 a.m.

Attest:

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Jeanne Wagner, County Clerk

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Robert E. King