

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
August 1, 2017

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner; and Commissioner's Secretary, Corey Roberts.

Consent Items: **1. Commissioner Harmon** moved to approve the consent items. Motion was adopted. **2. Commissioner Connelly** moved to pay the bills that were submitted. Motion was adopted. **3. Commissioner Harmon** moved to pay Ross Howard an additional \$7,000 (Commissary Bark Beetle project). Motion was adopted. **4. Commissioner Harmon** moved to sign the letters to Stephanie Horton on the Law Enforcement Bldg. Demolition and Lincoln County Courthouse Renovation. Motion was adopted. **5. Commissioner Connelly** moved to sign the Union Wireless contract for south employee cell phones saving \$200 per month. Motion was adopted.

Discussion Items: **1. Patty Pringle, Fuels Mitigation Coordinator** – Commissary Bark Beetle Project update. **2. Solid Waste Director, Mary Crosby** gave an agency update on the following: CDBG letters requesting amendments to contracts, Household Hazardous Waste Day dates at the landfills, lichen holding tank at the Kemmerer Landfill and giving it to Teton County. **3. GIS/IT Director, Destry Dearden** discussed cell phone contracts with Union Wireless, Silver Star, and Verizon Wireless. **4. Library Director, Michael Burris** gave an agency update on the following: opening for a children's librarian in La Barge, proposed food policy for the libraries, LED light project in the northern libraries, summer reading program set a record this year, and grant monies were received by three of the libraries for eclipse viewing glasses. **5. Heather Ball** met with the Commissioners on a landfill fee waiver for construction waste from the JC Penney Homestead. Heather will meet with the Solid Waste Director to come up with an estimate of the waste. **6. Clerk of District Court, Ken Roberts** met with the Commissioners on the following: 16/17 office budget, and gave an update on the amount of court cases. **7. 4-H Educator, Miriam Feeley** met with the Commissioners on management of 4-H and extension facilities due to her resignation. **8. Public Health Nurse Manager, Patrice Baker** met with the Commissioners on their office moving to the stone building.

Commissioner Presentation: Brandon Smith – 5 years of service, **Clint Nielson** – 10 years of service

Meeting adjourned at 3:42 p.m.

August 2, 2017

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner, County Attorney, Spencer Allred, and Commissioner's Secretary, Corey Roberts.

Consent Items: **1. Commissioner Harmon** moved to approve the agenda with the following additions:

1. Eclipse workshop 2. Mary Crosby. Motion was adopted. **2. Commissioner Harmon** moved to approve file # 111 PZ 17 with findings of approval A-D and conditions of approval 1-6. Motion was adopted.

3. Commissioner Connelly moved to approve file #112 PZ 17 with findings of approval A-D and conditions of approval 1-3. Motion was adopted. **4. Commissioner Harmon** moved to approve file #113 PZ 17 with findings of approval A-D and conditions of approval 1-4 with the change to condition #4: Prior to construction of any Commercial/Retail Building the applicant shall: (a) enter into an agreement to perform a Traffic Impact Study (TIS) to provide design and construction of a left-turn lane on US26 with Wyoming Department of Transportation, and to add a condition #5: Develop a landscape buffering plan, approved by the County Planning & Engineering Office, for the project perimeter within 12 months of approval. Motion was adopted. **5. Commissioner Connelly** moved to approve file #807 PZ 17 Alpine Village Subdivision No. 1 Plat 2 amended – 35th filing with findings of approval A-C. Motion was adopted.

6. Commissioner Harmon moved to approve file #808 AP 17 – Pine Creek North Subdivision with findings of approval A-D and resolution of approval. Motion was adopted. **7. Commissioner Connelly** moved to approve the change order on the new parking lot in the amount of \$5,353.75 for a total contract price of \$28,303.75. Motion was adopted.

8. Commissioner Connelly moved to sign the resolution authorizing the submission of an application for Federal funding through the Congestion Mitigation Air Quality administered by the Wyoming Department of Transportation for Lincoln County, Wyoming for the purpose of the 2018 CMAQ Dust Suppression Projects. Motion was adopted.

9. Commissioner Harmon moved to sign the application for CMAQ funding Fiscal Year 2018 requesting \$520,000 for Federal Funds & providing \$130,000 for local match for a total project cost of \$650,000. Motion was adopted.

10. Commissioner Connelly moved to sign the Right-of-Way & Utility Certificate for the 2018 CMAQ Dust Suppression Projects. Motion was adopted. **11. Commissioner Harmon** moved to sign the Title VI and EEO Coordinator form for the CMAQ FY18 projects. Motion was adopted.

12. Commissioner Harmon moved to authorize any one of the Commissioners to sign documents for the 4-H barn project. Motion was adopted. **13. Commissioner Connelly** motioned that the eclipse discussion will be a workshop held at 2:30 p.m. today. Motion was adopted.

Discussion Items: **1. Development Specialist, Jeanette Fagnant** gave the Development Permit report.

2. 111 PZ 17 – Cliff Peaks Retreats; Blake M. Angell. **3. 112 PZ 17** – Shane and Michelle Crook;

Commercial Storage Units. **4. 113 PZ 17** – Excel Development, LLC, c/o Bill Wiemann; Commercial Development.

5. 807 AP 17 – Alpine Village Subdivision No. 1 Plat 2 Amended 35th Filing – Dennis & Kathleen Demers amended plat. **6. 808 AP 17** – Pine Creek North Subdivision – Jeffery Mac Thornock, et al; plat vacation.

7. County Engineer, Amy Butler gave an update on the following: non-destructive test on parking lot, change order for Forsgren Associates, Inc., CMAQ and WYDOT visit. **8. Solid Waste Director, Mary Crosby** met with the Commissioners on the 4-H horse barn project.

Claimant/Department	Allowed
County Payroll	\$ 419,216.63
Aflac;Employee Contributions	\$ 1,967.86

American Heritage;Employees Contributions	\$	134.69
Bank of Star Valley;Employee Contributions	\$	6,769.21
Bank of the West;FICA/Medicare/Federal Tax	\$	137,815.15
HSA Bank;Employee Contributions	\$	5,337.54
Legal Shield;Employees Contributions	\$	150.40
Lifetime Fitness;Employee Contributions	\$	180.00
Lincoln Financial;Employee life insurance	\$	4,828.40
NCPERS Group Life;Employee Contributions	\$	400.00
Orchard Trust;Employee Contributions	\$	4,260.00
Washington Mutual.;Insurance	\$	30.40
Wy.Child Support;child support charges	\$	2,368.00
Wy.Dept.of Workforce;G.A.,unemployment	\$	8,900.24
Wy.Retirement;Employee Cont./Cty.Match	\$	88,050.43
Ace Hardware;County Offices,supplies	\$	220.16
All American Dental;Jail,inmate care	\$	128.00
All West Communications;Landfill,phone service	\$	131.65
Amazon;County Offices,computer equipment,supplies	\$	1,151.76
Ameri-Tech Equipment;No.Road & Bridge,parts	\$	1,763.92
Asphalt Systems,Inc.;So.& No.Road & Bridge,chip seal	\$	309,553.00
BCN;LCEMA,phone service	\$	23.23
Big Pee Ind.;Landfill,septic pumping,disposal	\$	950.00
Bomgaars;County Offices,parts,supplies	\$	252.99
Broulins;County Offices ,supplies	\$	16.86
Bugman Inc.;Courthouse,pest control	\$	640.00
Cardwell Dist.;So.Road & Bridge,fuel	\$	1,897.31
Castle Rock Afton;Assessor,parts,labor	\$	46.85
Century Link;County Offices,phone service,internet	\$	5,205.20
City of Kemmerer;Landfill,water	\$	54.97
Clark Wireless;LCEMA,equipment,labor	\$	1,302.50
Climb Wyoming;Grant,single parent program	\$	9,297.36
C.N.A.;County Clerk,notary bond	\$	50.00
Culligan;County Offices,water	\$	99.00
Cummings;So.Road & Bridge,parts	\$	3,899.09
Destry Dearden;MIS/IT,travel expenses	\$	103.40
Diamond V Heating;NLCPF,AC condensor	\$	2,466.25
Dominion Energy;County Offices,service	\$	86.27
Dustbusters;So.Road & Bridge,dustguard	\$	124,017.96
ESRI,Inc.;annual software support	\$	8,876.03
Grainger;Courthouse,parts	\$	186.00
Hartmann Ent.;Landfill,freon removal	\$	500.00
Hastings;Planning,supplies	\$	95.96
HK Contractors;Landfill,materials,labor	\$	2,327.00
Hunsaker Automotive;NLCPF,parts,labor	\$	444.06
Inberg-Miller Engineers;Landfill,groundwater monitoring	\$	24,975.00
Kellerstrass;County Offices,fuel	\$	3,066.46
Kemmerer Gazette;G.A.,publications	\$	500.00
Kimball Equipment;Landfill,parts	\$	1,617.44
Lazy B Motel;So.Road & Bridge,lodging	\$	2,548.00
Lower Valley Energy;County Offices,service,site lease	\$	2,424.40
McFadden Wholesale;Jail,groceries	\$	183.00

Merk Sharp & Dohme;PHN,vaccines	\$	450.75
MW Construction;Grant,demolition	\$	119,039.85
Neilson's;Courthouse,refrigerator	\$	359.99
NeoFunds;County Offices,postage	\$	2,741.10
NORCO;Landfill,methane sensors	\$	1,500.00
Office Depot;Sheriff,supplies	\$	543.69
Office Products Dealer;County Offices,supplies	\$	131.28
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patty Pringle;LCEMA,mileage,wages	\$	1,568.07
Peddler's Fair Cleaning Service;Courthouse,contract cleaning	\$	3,299.98
Premier Biotech Inc.;Sheriff,test cups	\$	448.96
Printstar;County Offices,supplies	\$	1,809.33
Public Health Laboratory;PHN,vaccines	\$	475.00
Purchase Power;County Offices,postage	\$	208.99
Quality Quick Lube;NLCPF,mower parts	\$	249.00
Regional Hearing & Balance Center;LCEMA,testing	\$	360.00
Ridley's;Jail,groceries	\$	118.52
R-N-M Logistics;No.Road & Bridge,chip seal oil	\$	31,092.34
Rocky Mountain Competitive Solutions;G.A.,copier trays	\$	589.22
Rocky Mountain Power;County Offices,service	\$	7,579.05
Rocky Mtn.Info Network;Sheriff,membership dues	\$	100.00
Royal Flush Septic Services;LCEMA,toilets,service	\$	305.00
Safety Supply & Sign;Landfill,signs	\$	127.46
Salt River Auto Body;LCEMA,parts,labor	\$	4,265.33
Sanderson Law Office;Clerk of Dist.Court,services	\$	60.74
SDPA;Planning,registration fees	\$	945.00
Select Engineering Services;MIS/IT,services	\$	548.67
Shar Perry;Extension Service,mileage,supplies	\$	416.41
Silver Star Communications;County Offices,phone service ,site lease	\$	5,572.57
So.Lincoln EMS/Cokeville EMS;H.S.,funding	\$	30,000.00
So.Lincoln Medical Center;G.A.,drug test	\$	48.00
South Lincoln Medical Center Pharmacy;Jail,inmate medications	\$	1,430.67
Star Valley Auto Detail;Planning,vehicle detail	\$	180.00
Star Valley Disposal;NLCPF,trash removal	\$	193.55
Star Valley Media;County Offices,publications,subscription	\$	1,181.64
Strata;C.E.,Elkol road reconstruction	\$	2,871.78
Thayne True Value;No.Road & Bridge,supplies	\$	54.05
Town of Afton;No.Road & Bridge,water	\$	34.00
Town of Cokeville/Airport;G.A.,funding	\$	1,000.00
U.S.Food Service;Jail,groceries	\$	666.90
Union Telephone;County Offices,phone service	\$	861.28
Utah Fire & Equipment;Courthouse,inspections	\$	3,512.03
Valley Wide Coop;County Offices,propane	\$	1,300.10
Wagner & Wagner;County Offices,fuel ,parts,labor	\$	4,469.29
Wells Fargo;County Offices,expenditures	\$	16,920.92
Western States Equipment;Landfill,parts,labor	\$	634.18
Wex Bank;County Offices,fuel	\$	3,341.42
Wheeler Cat;Landfill,parts,labor	\$	13,003.77
Wicks Construction Services;NLCPF,contract cleaning	\$	2,413.33
Wy.Dept.of Health;PHN,payroll	\$	26,874.81

Wy. Dept. of Transportation; Sheriff, plates

\$ 4.00

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 11:20 a.m.

Attest:

Jeanne Wagner, County Clerk

Robert E. King, Chairman