

**OFFICIAL PROCEEDINGS**  
**BOARD OF LINCOLN COUNTY COMMISSIONERS**  
**November 7, 2017**

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner and Commissioner's Secretary, Corey Roberts.

**Consent Items:** **1.** Commissioner Harmon moved to approve the consent agenda with the addition of Steve Newman with the All American Cutter Association. Motion was adopted. **2. Commissioner Harmon** moved to sign the letter to WYDOT on the Strawberry Creek re-alignment. Motion was adopted. **3. Commissioner Connelly** moved to sign the AML acceptance of work on project 17.6B-BRS-5A. Motion was adopted. **4. Commissioner Harmon** moved for the Chairman to sign the agreement with All West from Kamas, Utah on a conduit purchase in the amount of \$430,000 with installments to be paid over a 10 year period. Motion was adopted. **5. Commissioner Connelly** moved to sign the agreement with WYDOT to rent space for the Driver's License division. Motion was adopted. **6. Commissioner Connelly** moved to approve the vouchers. Motion was adopted.

**Discussion Items:** **1.** Steve Newman with the All American Cutter Association met with the Commissioners on the continuation of their club. He asked for money for salt and digger teeth in the amount of \$4800. Steve said 4 more teams are coming in as well as teams from Rigby Idaho. Commissioner Connelly asked if they went to the County Recreation or Economic Development. Steve stated no. The Commissioners took no action on this at this time. **2. County Engineer, Amy Butler** gave the following report: 1. Letter to WYDOT in regards to the Strawberry Creek re-alignment, 2. Miller Pit, 3. Forest Service – CR100 road use permit, 4. AML Project on CR319. **3. Jack Walkenhorst, Director of Strategic Partnerships with All West** met with the Commissioners on the fiber optic conduit purchase agreement. **4. Road and Bridge Supervisor, Matt McCloud** asked for permission to start the hiring process for a south employee. The Commissioners told him to start advertising in both newspapers in the county. **5. IT/GIS Director, Destrly Dearden** met with the Commissioners on the new county website that is soon to be launched. **6. Kerry Hall and Patti Guzman with Delta Dental,** met with the Commissioners on a proposal for the county. **7. Kevin Gordon** with the South Lincoln Search and Rescue met with the Commissioners on needing the roof repaired at their building. The Commissioners will use Title III monies and the project will be done in the spring.

**Commissioner Presentation: Chris Strang – 5 years, Matt McCloud – 10 years, Lindsay Gardner – 10 years**

Meeting adjourned at 2:48 p.m.

**November 8, 2017**

Chairman King called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Connelly and Harmon; County Clerk, Jeanne Wagner; County Attorney, Spencer Allred and Commissioner's Secretary, Corey Roberts.

**Consent Items:** **1. Commissioner Harmon** moved to approve the agenda for the day. Motion was adopted. **2. Commissioner Connelly** moved to approve file 703 PZ 17, a preliminary subdivision plat with findings of approval A-D, conditions of approval 1-3 and authorize the Board Chair to sign the Development Agreement. Motion was adopted. **3. Commissioner Harmon** moved to approve 704 PZ 17, a preliminary subdivision plat with findings of approval A-D, conditions of approval 1-3 and authorize the Chairman to sign a Development Agreement. Commissioner Connelly asked if the motion should be contingent on the developer signing the agreement first. Planning Director, John Woodward stated this was covered in condition 2. Motion was adopted. **4. Commissioner Connelly** moved to approve 204 MS 16, a minor subdivision with findings of approval A-D and resolution of approval. Motion was adopted. **5. Commissioner Harmon** moved to approve 812 AP 17 Nordic Ranches Div. No. 6 Second Filing with findings of approval A-C. Motion was adopted. **6. Commissioner Connelly** moved to approve 813 AP 17 Alpine Village Subdivision No. 1 Plat 2 Amended 36<sup>th</sup> filing with findings of approval A-C. Motion was adopted. **7. Commissioner Connelly** moved to go into Executive Session at 11:13 a.m. with the County Attorney for personnel. Motion was adopted. Commissioner Harmon moved to return to regular session at 11:29 a.m. Motion carried. **8. Commissioner Harmon** moved to sign the Public Health vaccine guidelines for county volunteers. Motion was adopted. **9. Commissioner Harmon** moved to sign the letter to NRCS on the application for the Joint Chiefs Landscape Restoration Partnership. Motion was adopted.

**Discussion Items:** **1. Development Specialist, Jeanette Fagnant** gave the Development Permit report to the Commissioners. **2. 703 PZ 17** – the Shire Townhomes Preliminary Plat – Shire Development, LLC c/o Bill Neeb. **3. 704 PZ 17** – Star Valley RV Park Plat 4 Stage 3 Preliminary Plat – Leisure Valley, Inc. **4. 204 MS 16** – Dragonfly Cove – Kurt and Patty Nield. **5. 812 AP 17** – Nordic Ranches Div. No. 6 Second Filing – Dorothy Reinhart c/o Gay Edwards. **6. 813 AP 17** – Alpine Village No. 1 Plat 2 Amended 35<sup>th</sup> filing – WJW Holdings WY, Inc./William Wiemann. **7. County Attorney, Spencer Allred** met with the Commissioners on the Kemmerer Airport Board agreement. The recommended changes by the county were removed. Commissioner Connelly will meet with the Airport Board on this agreement at the next meeting. **8.** Letter from **Dave Parsons** dealing with ad's on the local radio station. **9. Public Health Nurse Manager, Patrice Baker** met with the Commissioners and thanked them for their new office space in Kemmerer. She then discussed a proposed guideline for provision of vaccine to volunteers.

Claimant/Department	Allowed
County Payroll	\$ 422,516.77
Aflac;Employee Contributions	\$ 1,888.10
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 6,935.88
Bank of the West;FICA/Medicare/Federal Tax	\$ 134,045.48
HSA Bank;Employee Contributions	\$ 4,970.87

Legal Shield;Employees Contributions	\$	150.40
Lifetime Fitness;Employee Contributions	\$	180.00
Lincoln Financial;Employee life insurance	\$	4,736.22
NCPERS Group Life;Employee Contributions	\$	384.00
Orchard Trust;Employee Contributions	\$	4,340.00
Washington National.;Insurance	\$	30.40
Wy.Child Support;child support charges	\$	2,368.00
Wy.Retirement;Employee Cont./Cty.Match	\$	86,362.62
Lincoln County;PHN,health insurance	\$	36,108.00
DJ's Glass;Grant/Search & Rescue,siding	\$	12,088.56
Ace Hardware;Courthouse,supplies	\$	77.12
Afton Car Wash;Sheriff,car wash tokens	\$	199.50
All Star Auto;County Offices,parts	\$	2,987.60
All West Communications;Country Offices,service	\$	3,059.75
Amerigas;Landfill,propane	\$	2,509.05
Bank of the West;County Clerk,deposit slips	\$	56.05
Bomgaars;County Offices,parts,supplies	\$	1,765.42
Broulims;Extention Offices ,supplies	\$	19.15
CBM Managed Services;Jail,meals	\$	2,609.71
Century Link;County Offices,phone service,internet	\$	5,723.76
City of Kemmerer;County Offices,water,sewer	\$	211.30
City of Kemmerer/Airport;G.A.,budgeted funds	\$	48,200.50
Cleary Building Corp.;Grant,community barn expansion	\$	6,382.00
Cokeville Sr.Citizens;G.A.,budgeted funding	\$	14,000.00
Culligan;Courthouse,water	\$	121.00
Debbie Larson;Assessor,travel expenses	\$	62.45
Dell Marketing;Sheriff,equipment	\$	860.29
Dominion Energy;So.Road & Bridge,service	\$	252.21
Dustbusters;So.Road & Bridge,road salt	\$	3,179.71
Eagle Uniform;Courthouse,laundry	\$	160.26
Edwards Law Office;Clerk of Dist.Court,services	\$	241.44
Energy Conservation Works;H.S.,budgeted funds	\$	5,000.00
Fastenal Co.;So.Road & Bridge,parts	\$	232.41
Glacken & Assoc.;Sheriff,training	\$	275.00
Hastings;County Offices,supplies	\$	98.28
High Country Behavioral Health;H.S.,budgeted funding	\$	20,000.00
Honnen Equipment;So.Road & Bridge,inspection,parts	\$	1,688.15
Interwest Supply Co.;No.Road & Bridge,plow/grader blades	\$	6,007.00
Jenkins Lumber;NLCPF,supplies	\$	68.94
Justin Day;PHN,travel expenses	\$	106.46
Kellerstrass;County Offices,fuel	\$	14,918.87
Kemmerer Gazette;PHN,publications	\$	120.00
Kemmerer Senior Center;G.A.,budgeted funds	\$	19,000.00
Kilroy,LLC.;No.Road & Bridge,2" washed drain rock	\$	198.36
Liberty Tire Recycling;Landfill,tire recycling	\$	4,300.58
Linc. County Recreation;G.A.,bugeted funds	\$	30,832.00
Lincoln County Ext.Service;Ext.Service,postage	\$	7.20
Lower Valley Energy;County Offices,service	\$	3,817.32
Madison Wilkes;PHN,mileage,training	\$	246.25
Marin Consulting Assoc.;Sheriff,training	\$	700.00

Merck Sharp & Dohme Corp;PHN,vaccines	\$	1,665.53
MSS Trailers & Truckbeds;No.Road & Bridge,steel flatbed	\$	2,765.00
NeoFunds;County Offices,postage	\$	4,740.05
Office Depot;County Clerk,supplies	\$	166.41
Office of State Lands & Investments;So.Road & Bridge,lease of land	\$	150.00
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patty Pringle;Firewise Grant,wages,mileage	\$	1,093.80
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Pinedale Auto Supply;So.Road & Bridge,parts	\$	136.20
Promantek;Sheriff,trackstar subscription	\$	1,254.75
Public Health Laboratory;PHN,tests	\$	14.00
Purchase Power;County Offices,postage	\$	208.99
Quality Quick Lube;Sheriff,parts,labor	\$	44.79
Quill Corp.;County Offices,supplies	\$	112.95
Richard Stem;FNRPA Grant,forest treatment work	\$	2,576.15
Rick's Repair;Landfill,parts,labor	\$	11,236.58
Ridley's;County Offices,supplies,groceries	\$	30.32
Robert B.Carroll;Clerk of Dist.Court,services	\$	221.40
Rocky Mountain Competitive Solutions;G.A.,copier maintenance,copies	\$	564.12
Rocky Mountain Power;County Offices,service	\$	7,094.00
Salt River Motors;Sheriff,lube,tire rotations	\$	73.43
Salt River Senior Citizens;G.A.budgeted funding	\$	18,000.00
Sanofi Pasteur;PHN,vaccines	\$	3,746.99
Schaible Construction;Sheriff,door replacement	\$	364.15
Select Engineering Services;MIS/IT,services	\$	261.27
Seller's Auto Parts;County Offices,parts	\$	149.44
Shar Perry;Extension Service,mileage,supplies	\$	245.74
Silver Star Communications;County Offices,phone service	\$	909.66
Skaggs;Sheriff,uniforms	\$	305.95
Star Valley Disposal;NLCPF,trash removal	\$	194.00
Star Valley Historical Society;H.S.,budgeted funding	\$	3,000.00
Star Valley Independent Media;G.A.,publications	\$	174.04
Star Valley Quick Stop;No.Road & Bridge,fuel	\$	81.00
Star Valley Sales;Sheriff,supplies	\$	34.99
Stotz Equipment;So.Road & Bridge,parts	\$	125.90
T 7 Inc.;So.Road & Bridge,propane	\$	363.08
Thayne Hardware;County Offices,supplies	\$	54.50
Thayne Senior Center;G.A.budgeted funds	\$	21,000.00
The Partridge Psychological Group;Sheriff,suitability assessment	\$	300.00
Thos.Y.Pickett Co.;Assessor,industrial appraisal	\$	8,400.00
Town of Afton;County Offices,water,sewer	\$	182.25
Town of Cokeville;So.Road & Bridge,water,sewer	\$	75.00
Town of Thayne;No.Road & Bridge,water	\$	34.75
Tyler Technologies;MIS/IT,annual support,maintenance	\$	40,869.84
Union Telephone;County Offices,service	\$	1,191.23
Valley Auto Supply;NLCPF,supplies	\$	22.90
Verizon Wireless;County Offices,service	\$	2,607.71
Wagner & Wagner;Sheriff,parts,labor	\$	145.60
Waxie Sanitary Supply;NLCPF,supplies	\$	188.29
Wazitech Technical Solutions;MIS/IT,services	\$	5,000.00

Wells Fargo;County Offices,expenditures	\$	13,240.17
Wheeler Machinery;Landfill,parts,labor	\$	1,677.09
Wick's Construction Services;NLCPF,office cleaning	\$	2,635.33
Western Wy.Drug Collection;G.A.,drug test	\$	50.00
Wy.West Fire;NLCPF,re-certify extinguishers	\$	616.00
Xerox;G.A.,copier maintenance,copies	\$	5,050.92

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 11:44 a.m.

Attest:

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Jeanne Wagner, County Clerk

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Robert E. King, Chairman

