

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
April 9, 2019

Commissioner King called the meeting to order at 10:00 a.m. Others in attendance included the following: County Clerk, April Brunski and Commissioner's Secretary, Corey Roberts. Commissioner Harmon participated via video conference. Chairman Connelly was absent.

Consent items: 1. **Commissioner Harmon** moved to approve the consent agenda for the day and the minutes from March 19, 2019. Motion was adopted. 2. **Commissioner Harmon** moved to proceed with the new lighting at the Star Valley Historical Society Building. Motion was adopted. 3. **Commissioner Harmon** moved to go into executive session at 10:50 am for personnel matters. Regular session resumed at 11:00 a.m. 4. **Commissioner Harmon** moved to pay the bills. Motion was adopted.

Discussion items: 1. **Richard Landreth, Library Director**, gave an agency update and asked permission to re-hire for the two open Library Assistant positions in Star Valley. The Commissioners gave approval to move forward with hiring. 2. **Brittany Ritter, Prevention Specialist**, gave an agency update and asked about using the Event Center in Kemmerer for future TIPS training. She reported that the organization is working on providing naloxone to the Sheriff's Office and other agencies in Lincoln County. She also reported that she will be partnering with High Country Counseling in the prevention media campaign and has been contacted by other counties about the local cessation program implemented in the schools. 3. **Mary Crosby, Solid Waste Director**, presented a payroll change form for a new hire for part time truck driver. 4. **Commissioner Harmon** and Grace Marland with the Historical Society discussed the dim lighting at the Historical Society Building and the need for updating it. 5. **Commissioner Harmon** discussed the use of the Conference Room in the Afton Planning Office for meetings by a local scout troop and discussed the best line item to use for the expenses of the Board Trainings that were held in May. 6. **Commissioner Harmon** gave his verbal approval of the vouchers to be paid.

Commissioner presentation: Cody Adams – 5 years of service; Donna Hinton – 25 years of service; Joyce Whittaker – 30 years of service; Lance Francis – 15 years of service

Meeting adjourned at 11:39 am.

April 10, 2019

Commissioner King called the meeting to order at 10:00 a.m. Others in attendance included the following: County Clerk, April Brunski and Commissioner's Secretary, Corey Roberts. Commissioner Harmon participated via video conference. Chairman Connelly was absent.

Consent items: 1. **Commissioner Harmon** moved to approve the agenda for the day. Motion was adopted. 2. **Commissioner Harmon** moved to approve File 403 SS 19 Lucky's Rest, A Subdivision, with Findings of Approval A & B and a Resolution of Approval. Motion was adopted. 3. **Commissioner Harmon** moved to approve File 404 SS 19 Pear 7 Ranch Subdivision with Findings of Approval A & B and a Resolution of Approval. Motion was adopted. 4. **Commissioner Harmon** moved to approve File 104 PZ 19 Kendall Jenkins & Vern Jenkins Conditional Use Permit with Findings of Approval A thru D and

Conditions of Approval 1 thru 3. Motion was adopted. **5. Commissioner Harmon** moved to approve the WLCI Habitat Project Funding Application for Pine Creek CR #204 Re-Alignment. Motion was adopted. **6. Commissioner Harmon** moved to change the location of the April 23, 2019, Commission Meeting from the Conference Room in the Afton Branch Office to the Courthouse in Kemmerer. Motion was adopted.

Discussions item: **1. Jeanette Fagnant, Development Specialist**, gave the development report for March and presented File 403 SS 19 -Bart & Julie Taylor, Lucky's Rest, A Subdivision and File 404 SS 19- West Hills Ranch, LLC, Pear 7 Ranch Subdivision. Commissioner Harmon asked about the two objections received about compromising the open space. Marlowe Scherbel commented that the only way to zone the open space is if you own it. **2. John Woodward, Planning Director**, presented File 104 PZ 19- Kendall & Vern Jenkins- Conditional Use Permit for additional commercial storage units. The applicant, Kendall Jenkins, commented that his son is spear heading the project; he does a good job and is confident that he will make it look nice. **3. Amy Butler, County Engineer**, presented the WLCI Habitat Project Funding Application for Pine Creek CR#204 and reported on the Wyoming Safety Congress she attended. Commissioner Harmon discussed McCoy Creek Road grading with Amy who commented that there is not a Schedule A Agreement in place with Caribou Targhee for the road. Commissioner King discussed an e-mail he received in regards to paving Tom's Canyon Road. Commissioner Harmon commented that the last paved road in the county was paid for by the applicant. A road count will not be done at this time.

Claimant/Department	Allowed
County Payroll	\$ 434,201.05
Aflac;Employee Contributions	\$ 1,577.36
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 11,080.00
Bank of Star Valley;FICA/Medicare/Federal Tax	\$ 122,334.52
Group Life Ins.;Employee Contributions	\$ 352.00
HSA Bank;Employee Contributions	\$ 3,599.67
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 12,168.09
Lincoln Financial;Employee life insurance	\$ 4,831.49
Orchard Trust;Employee Contributions	\$ 4,670.00
Washington National.;Insurance	\$ 71.00
Washington State Support Registry;Child support	\$ 605.00
Wy.Child Support;child support charges	\$ 2,479.35
Wy.Dept.of Workforce Services;workers comp.	\$ 17,403.77
Wy.Retirement;Employee Cont./Cty.Match	\$ 91,217.82
Ace Hardware;County Offices,supplies,parts	\$ 951.39
Affordable Funeral Supply;Coroner,body bags	\$ 552.30
Afton Car Wash;Sheriff, car wash tokens	\$ 199.50
Alcohol Monitoring Systems;Drug Court,scream monitoring	\$ 434.60
All Star Auto Parts;County Offices,supplies	\$ 2,263.10
All West Communications;County Offices,phone service	\$ 2,465.62
Amerigas;County Offices,propane	\$ 3,664.61
Auto Inn Repair;So.Road & Bridge,parts	\$ 330.35

Avenue Consultants;Grant,services	\$ 13,764.63
Axis Forensic Toxicology;Coroner,tests	\$ 1,150.00
Ball Family Chapel;Coroner,restoration	\$ 575.00
BCN Telecom;PHN,phone service	\$ 34.97
Best Western;Clerk of Dist.Court,lodging	\$ 188.00
Bob Barker Co.;Jail,supplies	\$ 254.66
Bomgaars;County Offices,parts,supplies	\$ 734.44
Bridgerland Carquest;So.Road & Bridge,parts	\$ 729.22
Brittany Ritter;Prevention ATODS,phone service	\$ 36.00
Broulims;Ext.Service;supplies	\$ 54.21
Call Ready Mix & Lumber;NLCPPF,materials	\$ 478.08
Carl Carlson;Sheriff,tobacco inspections	\$ 80.00
Cate Rental & Sales;So.Road & Bridge,parts	\$ 569.28
CBM Managed Services;Jail,inmate meals	\$ 14,238.67
Century Link;County Offices,phone service,internet	\$ 2,494.25
Certified Laboratories;No.Road & Bridge,supplies	\$ 1,610.55
Chris Krell,M.D.;PHN,wages	\$ 2,400.00
City of Kemmerer;County Offices,water,garbage	\$ 2,429.61
Climb Wyoming;Grant,single parent program	\$ 14,080.22
Culligan;County Offices,water	\$ 143.00
David Allison Consulting;Grant,services	\$ 1,202.66
Dominion Energy;So.Road & Bridge,service	\$ 1,504.17
E&L Motors;Sheriff,parts,labor	\$ 542.22
Eagle Uniform;Courthouse,laundry	\$ 42.89
Echo Services;Landfill,materials,labor	\$ 2,313.40
Elite Card Payment Center;County Offices,expenditures	\$ 25,063.19
Fastenal Co.;So.Road & Bridge,parts	\$ 17.22
Fire Suppression;Courthouse/Jail,annual inspections	\$ 1,013.00
Fleetpride;So.Road & Bridge,parts	\$ 826.16
Fortius Networks;MIS/IT,software support	\$ 3,596.00
Garner Stauffer,Atty.;Drug Court,services	\$ 318.75
Hastings;No.Road & Bridge,supplies	\$ 86.35
High Country Behavavirol;Grant,services	\$ 15,662.83
Holst Truck & Auto Wrecking;No.Road & Bridge,parts	\$ 1,067.80
Honen Equipment;So.Road & Bridge,parts	\$ 707.03
Human Resource Council;Ext. Office,dues	\$ 20.00
Hunsaker Automotive;Sheriff,parts,labor	\$ 108.00
Idaho Communications;County Offices,parts,labor	\$ 6,898.51
Jack's Tire & Oil;So.Road & Bridge,parts	\$ 116.00
Jackson Hole Court Reporting;Atty.,transcripts	\$ 4,600.00
Jerry Greenfield;Treasurer,mileage	\$ 109.20
Jill Hubbard;Ext.Service,travel expenses	\$ 85.02
Jill Prosek;PHN,mileage	\$ 36.48
Johnson Grain;NLCPPF,ice melt	\$ 194.99
Jorgen Nelson;Sheriff,tobacco inspections	\$ 120.00
Judy Julian;PHN,mileage	\$ 104.00
Kellerstrass Ent.;County Offices,fuel	\$ 18,628.36
Kelly Blue;Clerk of Dist.Court,services	\$ 892.50

Kemmerer Gazette;G.A.,publications	\$ 620.00
Ken McCartney;Commission,services	\$ 3,120.75
Kennon Tubbs,MD;Jail,inmate care	\$ 3,330.00
Landmark;Courthouse,main line cleanout	\$ 528.00
Lannan's Supply Co.;County Clerk,map paper	\$ 134.98
Lori Ward;PHN,mileage	\$ 214.32
Long Building Technologies;NLCPF,service call	\$ 295.00
Lower Valley Energy;County Offices,service	\$ 5,457.90
Madison Wilkes;PHN,mileage	\$ 198.74
Marshall & Swift;Assessor,manuals	\$ 364.95
Med-Tech Resources;Jail,gloves	\$ 206.70
Neofunds;County Offices,postage	\$ 2,768.75
Noel Jernigan;Jail,services	\$ 1,177.08
Norco;No.Road & Bridge,equipment	\$ 652.06
Office Products Dealer;Treasurer,supplies	\$ 22.04
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$ 2,593.00
Oyster Ridge Music Festival;ATODS,safe ride program	\$ 500.00
Patrice Baker;PHN,rock chip repair	\$ 30.00
PC Industries;NLCPF,hand rail	\$ 17,755.00
Patty Pringle;LCEMA,firewise wages	\$ 1,380.00
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$ 3,299.98
Petty Cash;Sheriff,expenditures	\$ 15.71
Pinedale Auto Supply;So.Road & Bridge,parts	\$ 47.95
Plainsman Printing;Clerk of Dist.Court,folders	\$ 1,058.89
Power Systems West;NLCPF,parts,labor	\$ 438.51
Printstar;County Offices,supplies	\$ 483.91
Purcell Tire Co.;Sheriff,tires	\$ 2,584.00
Purchase Power;County Offices,postage	\$ 208.99
Quill Corp.;PHN,supplies	\$ 160.71
Radio Shack;Sheriff,supplies	\$ 129.99
Revize LLC;MIS/IT,web services	\$ 4,384.00
Rick's Repair,Landfill,parts,labor	\$ 1,538.50
Ridley's;County Offices,supplies	\$ 68.38
Rocky Mountain Power;County Offices,service	\$ 7,459.78
Roemer Ind.PHN,equipment	\$ 8,333.75
Schwab Mortuary;Coroner,services	\$ 645.00
Shailey Harshberer;Ext.Service,mileage,phone	\$ 282.28
Shar Perry;Ext.Service.travel expenses	\$ 420.25
Silver Star Communications;County Offices,phone service	\$ 2,630.25
Skaggs;Sheriff,uniforms	\$ 464.95
So.Lincoln Medical Center;G.A.,Urgent Care subscription	\$ 3,220.00
Specialty Vehicle Concepts;Sheriff,mobile command vehicle	\$ 77,418.00
Star Valley Disposal;NLCPF,trash removal	\$ 194.00
Star Valley Medfia;G.A.,publications	\$ 480.38
Star Valley Quick Stop;No.Road & Bridge,fuel	\$ 184.88
Sterling Urgent Care;G.A.,Sheriff,subscription,physical	\$ 11,160.00
Sublette Electric of Wy.;Courthouse,materials,labor	\$ 1,049.38
Suloff's Towing;Sheriff,towing	\$ 274.00

Swift Creek Trading;No.Road & Bridge,supplies	\$ 96.00
Sylvestri Customization;Prevention ATODS,website maintenance	\$ 600.00
T 7 Inc.;So.Road & Bridge,propane	\$ 232.50
The Master's Touch;Assessor,postage	\$ 6,000.00
Thos.Y Pickett;Assessor,industrial appraisal	\$ 13,200.00
ThyssenKrupp Elevator Corp.;Courthouse,maintenance	\$ 3,713.45
Tom's HVAC;Courthouse/Justice Center,parts,labor	\$ 2,578.32
Town of Afton;County Offices,water,sewer	\$ 187.25
Town of Thayne;No.Road & Bridge,water	\$ 34.75
Trent Clark;Sheriff,tobacco inspections	\$ 120.00
Tri-State Hydraulics;No.Road & Bridge	\$ 16.77
Two Guys Flooring;C.E.,carpet	\$ 3,320.00
U.S.Postmaster;No.Road & Bridge,box fee	\$ 54.00
Union Telephone;County Offices,phone service	\$ 1,095.19
University of Wy.Exension;Ext.Service,wages`	\$ 20,196.00
Valley Sanitation;NLPF,trash removal	\$ 82.00
Viking-Cives Midwest;No.Road & Bridge,parts	\$ 3,514.62
Wagner & Wagner;County Offices,fuel,parts,labor	\$ 406.39
Wazitech Technical Solutions;MIS/IT,services	\$ 5,000.00
WCTA;Treasurer,registration	\$ 90.00
Wenk;Landfill,services	\$ 12,045.00
Wex Bank;Sheriff,fuel	\$ 2,723.14
Wy.Dept.of Health;PHN,state vehicle rental	\$ 848.76
Wy.GAL Program;Commission,services	\$ 2,710.07
Wyoming Coroner's Assoc.;Coroner,dues	\$ 175.00
Wyoming Dept.of Health;Prevention ATODS,recertification	\$ 35.00
Wyoming Secretary of State;Landfill,annual report	\$ 25.00
Wyoming State Forestry;H.S.,emergency fire suppression	\$ 16,939.05
Xerox Corp.;G.A.,copier maintenance,copies	\$ 6,139.12

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 10:38 a.m.

Attest:

April Brunski, County Clerk

Kent Connelly, Chairman