

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
June 4, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: County Clerk, April Brunski and Commissioner's Secretary, Corey Roberts. Commissioner Harmon participated via video conference.

Consent items: 1. **Commissioner King** moved to approve the consent agenda, the minutes from May 21, 2019, and the vouchers. Motion was adopted. 2. **Commissioner King** moved for the Chairman to sign the FY2020 Annual Contribution Agreement between Lincoln County and University of Wyoming for the 4-H Youth Development Programming. Motion was adopted. 3. **Commissioner King** moved for the Chairman to sign the Provider Agreement between Natrona County and Lincoln County to provide juvenile detention services, sentencing options to Courts and Law Enforcement. Motion was adopted.

Discussion items: 1. **Debbie Larson, County Assessor**, discussed the Board of Equalization hearing dates. The Commissioners set the dates for August 13th and 14th, 2019. 2. **Jerry Greenfield, County Treasurer**, gave a financial update for May; discussed Forest Reserve monies/Title II, Title III – Chairman Connelly would like further clarification on the rules of spending the money; discussed the tax payment contract with Westmoreland for the remainder of the taxes due- the Commissioners will move forward with a budget amendment in the amount of to \$2,253,836.84 from the Unreserved Fund Balance in order to ensure the actual distributions to the Special Districts reaches 100% of the budgeted amounts. Chairman Connelly stated that the Commissioners are jumping through hoops to make sure the tax payments get back to the districts. Jerry reported that the Westmoreland contract does not include the NOVCS owed in the amount \$562,608.03 – the Commissioners agreed to waive the interest to keep things moving ahead with receiving the tax payments. 3. **John Woodward, Planning Director**, asked permission to hire summer help for his office, the Commissioners gave approval. 4. Public discussion was held for Rocky Mountain Power/IRP updates. Public comment was received from Kemmerer Mayor, Anthony Tomassi; Kemmerer City Administrator, Brian Muir; and Reny MacKay, with the Governor's Office (via phone conference), who updated on their meeting with Energy Adventures Analysis Group. 5. **Brittany Ritter, Prevention Specialist**, reported on the following: partnering with South Lincoln Medical Center for a medication drop box located in the Kemmerer Pharmacy to promote proper disposal of medications; she is on the state wide board for CBD education; diversion program; site visit from WY Dept. of Health; vape detector initiative for schools. 6. **Jerry Greenfield, County Treasurer**, presented the estimated revenue spreadsheet for the upcoming 2019/2020 budget. 7. **Ross and Benjamin Howard** discussed making use of the old LaBarge Townsite (county owned land) by building greenhouses and experimenting with the soils to make it more fertile. Their plan would provide jobs within the community, increase tax revenue and utilize land resources. The Commissioners advised them to move forward with a business plan. 8. **Richard Landreth, Library Director**, reported on the following; summer reading sign up; two new employees have started in Kemmerer; LaBarge Children's Librarian has resigned - the Commissioners gave permission to hire a replacement; LaBarge carpet installation; Thayne contract cleaning and courier service company has resigned - will put out to bid . 9. **Shane Johnson, County Sheriff**, presented the Provider Agreement with Natrona County.

Commissioner's presentation: Adam Rainey -5 years of service

Meeting adjourned at 2:40 p.m.

June 5, 2019

Commissioner King called the meeting to order at 10:00 a.m. Others in attendance included the following: County Clerk, April Brunski and Commissioner's Secretary, Corey Roberts. Commissioner Harmon participated via video conference.

Consent items: **1. Commissioner King** moved to approve the agenda for the day. Motion was adopted. **2. Commissioner King** moved to approve File 105 PZ 19 Donald & Samantha Marshinsky – Windy Sage Kennel LLC, with Findings of Approval A through D and Conditions of Approval 1 through 8. Motion was adopted. **3. Commissioner Harmon** moved to approve File 204 MS 19 Willow Creek Ranch 6th Filing with findings of Approval A thru C, Conditions of Approval 1 thru 3 and Authorization of the Board Chair to sign the Development Agreement. Motion was adopted. **4. Commissioner King** moved to approve File 205 MS 19 Buck Creek Subdivision with Findings of Approval A thru C, Conditions of Approval 1 thru 4 and Authorization of the Board Chair to sign the Development Agreement. Motion was adopted. **5. Commissioner Harmon** moved to approve File 604 PZ 19 Planning and Zoning Commission with Findings of Approval A through C. Motion was adopted. **6. Commissioner King** moved to approve File 804 AP 19 Nordic Ranches Division No. 3 Second Filing with Findings of Approval A thru C. Motion was adopted. **7. Commissioner King** moved to award the 2019 Dust Suppression Project to Dustbusters, Inc. for the amount of \$136,372.50 and for the Chairman to sign all necessary paperwork including the Agreement for the project pending WYDOT's approval. Motion was adopted. **8. Commissioner King** moved to sign the Resolution for the County to submit an application for funding through the TAP administered by WYDOT for the Cokeville Transportation Alternative Master Plan. Motion was adopted. **9. Commissioner King** moved to sign the following for the Cokeville Transportation Alternative Master Plan: Application, Right-of-Way Certificate, Lobbying Certificate, Identification of Title VI/EEO Coordinator and Consultant Services Policy. Motion was adopted. **10. Commissioner King** moved to sign the Cooperative Agreement between Lincoln County and Caribou-Targhee in regards to Schedule A Roads Agreement 19-RO-11041562-006 contingent upon revised Schedule A. Motion was adopted.

Discussions item: **1. Jeanette Fagnant, Development Specialist**, presented the development permit report for May. **2. John Woodward, Planning Director**, presented the following: **File 105 PZ 19**, Donald & Samantha Marshinsky, Windy Sage Kennel LLC, conditional use – dog boarding permit with recommendation of approval. Correspondence was received by the adjoining neighbor citing additional traffic will cause further road damage and the issue of noise created by dogs barking. Donny Marshinsky, applicant, addressed the concern of disturbing the neighbors with barking dogs and wants to find a way to minimize the noise and keep peace with the neighbors. **File 204 MS 19** Deon F. & Cheryl V. Heiner Family Trust & Quinn R. & Hyeson H. Heiner Revocable Trust – Willow Creek Ranch 6th Filing with recommendation of approval. **File 205 MS 19** VonDee & Connie Jenkins Family Trust, Buck Creek Subdivision with recommendation of approval. **File 604 PZ 19** Planning and Zoning Commission amendment modifying the road grade standard with recommendation of approval. Correspondence was received from Marlowe Scherbel, Surveyor Scherbel, requesting additional language be added to grant latitude to the County Engineer to exceed the proposed standards without necessarily obtaining a variance approval. **3. Jeanette Fagnant** presented **File 804 AP 19** Nordic Ranches Division No. 3 Second Filing with recommendation of approval and a new map of River Bend Meadows 3rd Filing to be re-signed due to changes in the language on the original map. **4. County Engineer, Amy Butler**, reported on the following: 2019 Dust Suppression Project bids; Transportation Alternative Program (TAP) FY 2020 – Cokeville Transportation Alternative Master Plan Project; Caribou-Targhee National Forest – Schedule A Agreement; potential shooting range facility at the Buford property; finalizing last two TAP grants. **5. Todd Graus, CEO Yellowstone Compact and Commodities**, gave a presentation on his Bio-Pac'r grass

handling system business in which grass clippings are diverted from the landfills to one of his machines to create silage for re-sale. The Commissioners asked that a business proposal be submitted for further consideration. **6. The Commissioners** presented a Diversification Study Document to Mary Crosby that they would like her to review.

Claimant/Department	Allowed
County Payroll	\$ 444,533.17
Aflac;Employee Contributions	\$ 1,577.36
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 11,080.00
Bank of Star Valley;FICA/Medicare/Federal Tax	\$ 126,400.89
Group Life Ins.;Employee Contributions	\$ 352.00
HSA Bank;Employee Contributions	\$ 3,599.67
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 12,274.18
Lincoln Financial;Employee life insurance	\$ 4,875.94
Orchard Trust;Employee Contributions	\$ 4,090.00
Washington National.;Insurance	\$ 71.00
Washington State Support Registry;Child support	\$ 605.00
Wy.Child Support;child support charges	\$ 2,368.00
Wy.Dept.of Workforce Services;workers comp.	\$ 16,913.19
Wy.Retirement;Employee Cont./Cty.Match	\$ 94,155.98
1st Bank,Sheriff,investigation research hours	\$ 80.00
All Star Auto Parts;Landfill,parts	\$ 30.97
All West Communications;County Offices,phone service	\$ 1,552.95
AT&T;LCEMA,phone service	\$ 9.28
Axis Forensic Toxicology;Coroner,tests	\$ 230.00
B&H Auto;Coroner,oil change, tire swap	\$ 100.75
Bank of the West;Treasurer,service charge fee cty offices	\$ 309.45
Bomgaar's;So. Road&Bridge,supplies,parts	\$ 1,347.64
Brittany Ritter;Grant,expenditures	\$ 180.23
Bugman, Inc;Courthouse,monthly service	\$ 510.00
CBM;Jail,prisoner meals	\$ 5,410.40
Community Consulting & Advocate;Grant,preventions dues	\$ 3,000.00
Century Link;County Offices,phone service,internet	\$ 2,265.77
Control Solutions;PHN,supplies	\$ 195.00
Culligan;Courthouse,County Offices,water	\$ 121.00
Dell Marketing;GIS/IT,computer	\$ 1,666.70
Diamond 2 Plumbing;NLCPF,water heater replace afton library	\$ 514.00
Eagle Uniform;Courthouse,laundry	\$ 175.82
Elite Card Payment Center;County Offices,expenditures	\$ 31,224.91
GlaxoSmithKline Pharmacueticals;PHN,vaccines	\$ 1,440.60
Hartmann Enterprises;Landfill,refrigerant recovery	\$ 790.00
Justin Day;PHN,travel expenses	\$ 290.00
Kelly Blue;Clerk of Dist.Court,services	\$ 1,301.00
Kellerstrass;County Offices,fuel,oil	\$ 11,153.02

Lannan's Supply Co;Planning,plotter paper	\$ 385.18
Legacy Equipment Company;So.Road&Bridge,parts	\$ 4,005.00
Liberty Tire Recycling;Landfill, tire recycling	\$ 4,246.91
Lincoln County Sheriff;Sheriff,postage,supplies	\$ 89.58
Lower Valley Energy;County Offices,service	\$ 2,965.65
Lucky's Place;G.A.,dog pound serivces	\$ 1,800.00
Madison Wilkes;PHN,mileage	\$ 217.12
Merck Sharp & Dohme Corp;PHN, vaccines	\$ 2,275.93
NeoFunds;County Offices,postage	\$ 3,525.57
Noel Jernigan;Sheriff,services	\$ 708.75
Office Depot;Planning,supplies	\$ 359.97
Office Products Dealer;Firewise Grant,supplies	\$ 130.95
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$ 2,593.00
Patty Pringle;LCEMA,firewise mileage	\$ 1,124.84
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$ 3,299.98
Purchase Power;County Offices,postage	\$ 255.24
Printstar;Sheriff,postage	\$ 36.25
Quality Quick Lube;Planning,vehicle maintenance	\$ 40.87
Recycle Systems;Landfill, parts	\$ 26,777.76
Rick's Repair,Landfill,parts,labor	\$ 16,142.11
Ridgeline Electrical Serv;G.A.,services,labor	\$ 3,841.94
Rocky Mountain Power;County Offices,service	\$ 183.99
Sanofi Pasteur;PHN,vaccines	\$ 887.50
Silverstar Communications;County Offices,service	\$ 3,352.25
Sharps;Grant,preventions supplies	\$ 2,146.50
Specialty Vehicle Concepts;Grant,mobile command vehicle	\$ 77,418.00
Spencer Allred;Attorney,mileage	\$ 109.00
Star Valley Disposal;NLCPF,trash removal	\$ 194.00
SVI Media;G.A.,publications	\$ 57.00
Sublette Electric of Wyoming;Courthouse,parts,labor	\$ 487.97
S.V.Chamber of Commerce;G.A.,yrs service	\$ 30.00
T 7, Inc;So.Road&Bridge, propane	\$ 355.28
Thayne True Value;County offices,parts,supplies	\$ 77.25
Tom's HVAC;Sheriff,kitchen maintenance	\$ 3,163.76
Town of Afton;County Offices,utilities	\$ 256.86
Union Telephone;County Offices,phone service	\$ 219.20
Univ.of Wyoming Extenstion;Ext.Services,4th quarter salaries	\$ 18,139.52
Valley WideCooperative;So. Road & Bridge,propane	\$ 695.38
Waxie Sanitary Supply;County Offices,laundry, supplies	\$ 289.76
Western States Equipment;Landfill,parts,labor	\$ 8,183.05
Wick's Construction Services;NLCPF,contract cleaning	\$ 3,163.33
World Wash;Courthouse,kitchen hood cleaning	\$ 750.00
Wyoming West Fire;NLCPF,extinguishers	\$ 136.00

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 12:16 p.m.

Attest:

April Brunski, County Clerk

Kent Connelly, Chairman