

OFFICIAL PROCEEDINGS
BOARD OF LINCOLN COUNTY COMMISSIONERS
October 1, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner King and Commissioner Harmon; County Clerk, April Brunski; County Attorney, Spencer Allred (via video conference) and Commissioner's Secretary, Corey Roberts

Consent items: **1. Commissioner Harmon** moved to approve the consent agenda, minutes from the minutes from September 17, 2019, orders for reduction/addition to the assessment roll and approval of the vouchers. Motion was adopted. **2. Commissioner Harmon** moved to approve the Lincoln County Community Work Plan for vape detectors and post suicide survival kits. Motion was adopted. **3. Commissioner King** moved to take no action at this time on the Viola Subdivision County Road 12-346S Vacation until a work plan is received back from the group. Motion was adopted. **4. Commissioner Harmon** moved to waive Landfill fees for the Town of Opal clean-up week to be held October 22 – 26. Motion was adopted. **5. Commissioner King** moved to sign the permit form for the Thayne Transfer Station #50.405. Motion was adopted. **6. Commissioner Harmon** moved to approve November 2nd as a fall clean-up day with \$10/load for MSW and CDW and one refrigerator/freezer. Motion was adopted.

Discussion items: **1. The Commissioners** discussed right of way clean-up on certain county roads with **Matt McCloud, Road and Bridge Superintendent** and Matt presented the Gomer Pit Gravel Production Contract. **2. Chairman Connelly** publically thanked the youth in Pinedale that testified before the Select Committee on Health on vaping. **3. Shane Johnson, County Sheriff,** gave an agency update and commended Kevin Gordon for a job well done with the Alice Lake Search. **4. Chairman Connelly** thanked the Sheriff and Search & Rescue for the excellent job done with the search at Alice Lake. **5. Chairman Connelly** opened discussion for the monthly Rocky Mountain Power update/discussion. Public comment was made by **Reny McKay, Governor's Office,** via phone conference. **6. Brittany Ritter, Prevention Specialist,** gave an agency update on the following: bill proposed to raise the age to purchase vape products to 21 in WY, community work plan and yearly meeting with the state. **7. Amy Butler, County Engineer,** stated this was a public hearing in regards to the Viola Subdivision CR 12-346 S Vacate and presented information and history of the road. **Elizabeth Buschelman and Tera Davis** questioned the enforcement of violations of current resolutions in place, expressed concern of the lack of communication regarding notification of the issues that need corrected and asked if they can communicate now and come to an agreement. They also questioned budgeted funds going towards plowing where there are no residences when funds are limited, asked if this is this the first county road with a resolution to vacate and if there any roads in the area attempting to become county roads. **Eileen Stewart** commented on attempts that have been made to address the water issue on the road. **Charles Snively** asked if the Road & Bridge position in LaBarge will be replaced. **Dave Thoman** expressed concern about the bus routes being open as well as fire and ambulance having access. **Chairman Connelly** stated that he appreciates them getting together and acting as a group and would like them to form a work plan to deal with the issues and come back to the board with it. **Matt McCloud, Road and Bridge Superintendent** offered to meet with the residents to go over the issues that need corrected. **Crystal Sliter** questioned the timeframe on presenting the work plan with winter upon us soon. **Commissioner Harmon** commented that since they are getting this worked out between them, the County will plow their snow this year and commented that perhaps there is something they can do to lend a hand with their neighbor. **Amy Butler** recommended that the board make a motion to take no

action at this time as long as they are working together in getting these issues resolved. **8. Mayor Ritzdorf, Town of Opal**, asked the Commissioners for a Landfill waiver for their clean-up week which will be October 22nd through the 26th. **9. Mary Crosby, Landfill Director**, updated on the following: dirt removal at the Landfills; Sanitas training; request for proposals for the HVAC system replacement at the Fairgrounds; Kemmerer Area Economic Diversification Committee MOU – Commissioner King recommended that the 5 board members make the decision; EDA Grant “in-kind donation” invoices; AML ranking; Peterbilt Warranty Agreement; letter of inspection from DEQ on Thayne Landfill; Wheeler estimate to replace shredder drum. **Richard Landreth, Library Director**, presented the FY19 annual report for the Library and gave an agency update. **Michele Conrad, Rob Henderson and Tiffany Monk with NOVO and Tegeler** via phone conference discussed the transition from them as broker to our new broker, Porter Talbot. Rob discussed our options to carry out our current stop loss contract. **The Commissioners** discussed chronic wasting disease with Mary Crosby.

Commissioner’s presentation: Keith McNeel – 5 years of service

Meeting adjourned at 4:29 p.m.

October 2, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioner King and Commissioner Harmon; County Clerk, April Brunski and Commissioner’s Secretary, Corey Roberts

Consent items: **1. Commissioner Harmon** moved to approve the agenda for the day. Motion was adopted. **2. Commissioner Harmon** moved to approve File 414 SS 19 Crosland Subdivision with Findings of Approval A and B and a Resolution of Approval. **3. Commissioner King** moved to approve and sign the response letter regarding the City of Kemmerer comments on the proposed Crosland Subdivision. Motion was adopted. **4. Commissioner King** moved to approve File 107 PZ 19 Solitude Subdivision Phased Planned Unit Development Master Plan with Findings of Approval A through D and Conditions of Approval 1 through 3. Motion was adopted. **5. Commissioner King** moved to allow Alan Allred to start road construction for the Solitude Subdivision as long as they follow the county rules. **6. Commissioner King** moved to approve File 108 PZ 19 Revise File 103 PZ 19 Phased Master Plan with Findings of Approval A through C and Conditions of Approval 1 through 3. Motion was adopted. **7. Commissioner King** moved to allow CVigne Holdings Limited Partnership to start road construction for Revise File 103 PZ 19. Motion was adopted. **8. Commissioner Harmon** moved to approve the vacation of Allen-Traut Subdivision with Findings of Approval A through D and a Resolution of Approval. Motion was adopted. **9. Commissioner King** moved to approve File 813 AP 19 Elk Ridge-Grover No. 2 Second Filing with Findings of Approval A thru C. Motion was adopted. **9. Commissioner Harmon** moved to sign SF-299 form to renew the existing right-of-way WYW-074880 for County Roads 12-328, 12-341 and 12-342. Motion was adopted. **10. Commissioner Harmon** moved to sign the Cooperative Agreement with WYDOT to receive 5200 cubic yards of RAP material that is generated from the Kemmerer East overlay project. Motion was adopted.

Discussions item: **1. Jeanette Fagnant, Development Specialist**, presented the monthly development report and **File 414 SS 19 Crosland Subdivision** – David & Kristin Crosland with recommendation of approval. **John Woodward, Planning Director**, discussed the new statute language that doesn’t require joint plat approval with the City and presented a response letter to be submitted to the City of Kemmerer regarding the subdivision. **David Crosland, applicant**, discussed the project and requests to

stay and maintain jurisdiction under the county regulations. **Brian Muir, City Administrator**, expressed his appreciation for the process and is excited about the prospect of working together with the county in the future on projects like these. **2. John Woodward, Planning Director**, presented **File 107 PZ 19** Solitude Subdivision Phased Planned Unit Development Master Plan – Alan Lance Allred Revocable Trust & Bedford Properties LLC & Timothy & Cynthia Allred & Lincoln Development, LLC with recommendation of approval. **Alan Allred, applicant**, commented that the DEQ study has just been completed for the project and has met requirements. **Marlowe Scherbel, Surveyor Scherbel**, commented that it’s a type of project that hasn’t been seen in a while and with the new rule we may see a few of these. **Alan Allred** asked for permission to start the infrastructure on the road this fall before the preliminary plat is filed; **File 108 PZ 19** CVigne Holdings Limited Partnership – Revise File 103 PZ 19 Phased Master Plan with recommendation of approval. **Marlowe Scherbel** explained that the only change in the master plan is the lots going from 6 to 12. **Marlowe** also requested permission to start road construction on the project. **Chairman Connelly** requested a letter from Marlowe to present to DEQ on the problem with the time frame in the process. **3. Jeanette Fagnant** presented the **Alen-Traut Subdivision vacation** – Randy Thompson with recommendation of approval and **File 813 AP 19** Elk Ridge-Grover No. 2 Second Filing – Randy Thompson. **4. Amy Butler, County Engineer**, discussed BLM Right-of-Way renewals for roads in the Twin Creek area; CMAQ application FY2020 – County was awarded \$184,889 in federal funds with a match of \$26,223; traffic counts for FY2019 and the agreement between WYDOT and the County for the Hwy 30 East overlay project. **5. Matt McCloud, Road & Bridge Superintendent**, updated on the WACERS meeting he attended. **6. The Commissioners** discussed solar & battery farms/code with John Woodward.

Meeting adjourned at 11:52 a.m.

Chairman Connelly reconvened the meeting at 2:05 p.m. Others in attendance included the following: Commissioners Harmon and King; Deputy County Clerk, Jamie Painter and Commissioner’s Secretary, Corey Roberts.

Consent items: **1. Commissioner King** moved to sign the Wyoming County Commissioners Association County Employers Group Joint Powers Agreement. Motion was adopted. **2. Commissioner King** moved to sign the Wyoming County Commissioners Association County Employer Group Resolution. Motion was adopted.

Claimant/Department	Allowed
County Payroll	\$ 448,571.76
Aflac;Employee Contributions	\$ 1,175.42
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 1,421.67
Bank of Star Valley;FICA/Medicare/Federal Tax	\$ 126,798.57
Group Life Ins.;Employee Contributions	\$ 336.00
HSA Bank;Employee Contributions	\$ 3,699.67
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln Circuit Court;garnishment	\$ 511.50
Lincoln County Treasurer;Insurance contributions	\$ 11,996.43
Lincoln Financial;Employee life insurance	\$ 4,906.65
Orchard Trust;Employee Contributions	\$ 4,165.00
Washington National.;Insurance	\$ 71.00

Washington State Support Registry;Child support	\$	605.00
Wy.Child Support;child support charges	\$	3,019.82
Wy.Dept.of Workforce Services;workers comp.	\$	17,660.67
Wy.Retirement;Employee Cont./Cty.Match	\$	95,387.26
Afton Point S;NLCPF,tire repair	\$	22.00
All Star Auto;Landfill,parts	\$	45.56
Amazon;County Offices,equipment,supplies	\$	578.22
Applied Concepts;Sheriff,radio repair	\$	124.00
Axis Forensic;Coroner,toxicology test	\$	230.00
B&H Auto Repair;Attorney,vehicle maintenance	\$	1,068.50
Blue 360 Media;Attorney,law books	\$	224.60
Bomgaars;So.Road & Bridge,parts,supplies	\$	154.08
Bridgerland Carquest;Landfill,parts	\$	119.94
Brittany Ritter;Prevention ATODS,cell phone,travel expenses	\$	449.48
Bugman;Courthouse,pest control	\$	470.00
CE Brooks & Assc.;Grant,services	\$	2,277.00
Century Link;County Offices,phone service,internet	\$	3,000.06
City of Kemmerer;G.A.,community picnic	\$	1,870.00
Corrine Roberts;Commissioners,gift	\$	20.00
Craig Chadwick;Landfill,building parts,labor	\$	294.64
Craig & Roxy Bird;Landfill,yearly land lease	\$	900.00
County Clerk's Assn;County Clerk,dues	\$	300.00
Culligan Soft Water Service;County Offices,water	\$	99.00
David Allison Consulting;Grant,services	\$	890.22
Dean Burnham;Commission,mileage,phone	\$	177.49
Direct Door Hardware;NLCPF,door hardware	\$	105.44
DJ's Glass;So.Road & Bridge,parts	\$	89.88
E & L Motors;IT/GIS,2017 GMC	\$	29,100.00
Eagle Uniform;Courthouse,laundry	\$	132.93
GlaxoSmithKline Pharmaceuticals;PHN,vaccines	\$	1,440.60
Grainger;Courthouse,water diaphragm assembly	\$	44.70
Gunter's Lawn & Garden supply;Courthouse,fertilizer	\$	359.90
Gunter's Tire & Lube Shop;So.Road & Bridge,tires	\$	739.96
Hartmann Enterprises;Landfill,freon removal	\$	3,020.00
Helena Finzel;Attorney:witness fees,mileage	\$	149.00
Idaho Communications;LCEMA,parts,labor	\$	495.00
Jerry Greenfiled;Treasurer,mileage	\$	343.35
Jill Hubbard;Ext.Service,lodging	\$	510.90
Kassidy Jackson;Attorney:witness fees,mileage	\$	149.00
Kellerstrass Ent.;County Offices,fuel	\$	16,884.99
LaBarge Community Center;H.S.,budgeted funds	\$	4,000.00
Liberty Tire Recycling;Landfill,tire recycling	\$	2,370.65
Lincoln County;Grant,grant match	\$	19,971.00
Lincoln County Clerk;County Clerk,reimbursement	\$	28.58
Lincoln County School Dist.#1;ATODS,interact trip	\$	121.80
Lower Valley Energy;County Offices,service	\$	2,008.80
Madison Wilkes;PHN,travel expenses	\$	715.15
Map Logic Corp.;IT/GIS,program annual maintenance	\$	250.00
Matthew Mochel;Courthouse,mileage	\$	107.91
Mid-America Research Chemical;So.Road & Bridge,ice melt	\$	2,368.97

Morgan Stubblefield;Attorney,witness fees,mileage	\$	269.00
Neopost;County Offices,postage	\$	2,587.83
Office Ally;PHN,immunization claims	\$	35.00
Office Depot;County Clerk,folders	\$	27.94
Office Products Dealer;County Offices,supplies	\$	213.15
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patty Pringle;LCEMA,firewise travel expenses	\$	1,227.99
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Premier Truck Group;No.Road & Bridge,parts	\$	736.88
Printstar;County Offices,supplies	\$	262.64
Quality Quick Lube;County Offices,parts,labor	\$	96.58
Quality Service;Courthouse,parts,labor	\$	1,744.14
Quill Corp.;County Offices,supplies	\$	481.47
Redwood Toxicology;Drug Court,toxicology tests	\$	88.75
Richard Stem;Grant,services	\$	5,263.17
Rick's Repair Service;Landfill,parts,labor	\$	2,484.21
Ridley's;Clerk of Dist.Court,groceries	\$	145.06
Rocky Mountain Power;County Offices,service	\$	777.22
Rocky Mountain Recycling;Landfill,baler parts,labor	\$	2,013.05
S.V.Chamber of Commerce;G.A.,chamber bucks	\$	15.00
Salt River Motors;Planning,vehicle maintenance	\$	75.99
Sanofi Pasteur;PHN,vaccines	\$	6,918.18
Silver Star Communications;No.Road & Bridge,phone service	\$	212.79
Southwest Doors;Landfill,parts,labor	\$	611.00
Star Valley Disposal;NLCPF,trash removal	\$	209.00
Star Valley Media;G.A.,publications	\$	132.00
Sterling Urgent Care;G.A.,employee subscription plan	\$	5,780.00
Sublette Electric of Wy;Landfill,materials,labor	\$	115.49
Summit Food Services;Jail,inmate meals	\$	2,541.43
Thayne True Value;County Offices,water heater,supplies	\$	499.05
The Master's Touch;Treasurer,tax statement mailing	\$	3,334.88
Thomas Crossmon;Sheriff,travel expenses	\$	1,994.08
Thos.Y Pickett;Assessor,valuation contract	\$	10,000.00
ThysenKrupp Elevator Corp.;Courthouse,troubleshoo,parts,labor	\$	1,708.00
Tom's HVAC;Courthouse,Sr.Center freezer adjustment	\$	420.00
Tonya Taylor;Attorney,witness fees,mileage	\$	149.00
Town of Afton;Ext.Service,utilites	\$	296.44
Tri-State Truck Equipment;So.Road & Bridge,transport trailer	\$	78,061.36
Tyler Technologies;Treasurer,services	\$	4,778.56
Union Telephone;County Offices,phone service	\$	819.01
University of Wy.Extension;Ext.Service,wages	\$	19,890.50
Valley Auto;County Offices,parts	\$	429.80
Vean Beutler;Assessor,field work assistance	\$	360.00
Verizon Wireless;County Offices,phone service	\$	1,454.29
Wagner & Wagner;Assessor,tire repair,fuel	\$	80.02
Waxie Sanitary Supply;NLCPF,supplies	\$	901.44
Webroot Inc.;IT/GIS,software support	\$	2,688.00
Wells Fargo;County Offices,expenditures	\$	20,591.47
Western States;Landfill,parts,labor	\$	1,749.05
Wheeler Machinery;So.Road & Bridge,backhoe	\$	50,000.00

Wicks Construction Services;NLCPF,contract cleaning	\$	3,284.33
Wy.Dept.of Transportation;IT/GIS,plates	\$	2.00
Wy.Secretary of State;County Offices,notary bonds	\$	60.00

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 2:08 p.m.

Attest:

April Brunski, County Clerk

Kent Connelly, Chairman