

OFFICIAL PROCEEDINGS  
BOARD OF LINCOLN COUNTY COMMISSIONERS  
September 3, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Harmon and King; County Clerk, April Brunski, and Commissioner's Secretary, Corey Roberts

**Consent items:** **1. Commissioner King** moved to approve the consent agenda, with the addition of Matt McCloud to the agenda at 10:30 a.m., minutes from August 20, 2019, orders for reduction/addition to the assessment roll and approval of the vouchers. Motion was adopted. **2. Commissioner King** moved to sign the Letter Authorizing Sterling Agency to be furnished with any information they may request as it pertains to the County Insurance Contracts. Motion was adopted. **3. Commissioner King** moved to confirm that effective as of December 5, 2019, or when the policy renews in 2019 if sooner, Lincoln County has appointed Sterling Insurance Agency, LLC, as our exclusive insurance broker. Motion was adopted. **4. Commissioner King** moved to sign the Insurance Broker Service Agreement between Lincoln County, WY, and Sterling Insurance Agency, LLC. Motion was adopted. **5. Commissioner Harmon** moved to sign the letter of support to pursue the TIPS PREA Grant. Motion was adopted. **6. Commissioner King** moved to fund the generator upgrades for power outages at the Courthouse in the amount of \$18,900. Motion was adopted. **7. Commissioner Harmon** moved to approve the Contract with the WY Department of Family Services for temporary assistance for Needy Families Community Partnership Initiative in the amount of \$50,000. Motion was adopted. **8. Commissioner King** moved to authorize the purchase of a 2020 Peterbilt 367 Heavy Haul from Peterbilt of Wyoming with funding from the Thayne Transfer Station Equipment grant in the amount of \$152,911. Motion was adopted. **9. Commissioner King** moved to go into executive session for legal matters at 2:23 pm. Regular session resumed at 2:33 p.m.

**Discussion items:** **1. Commissioner King** discussed the Strawberry Creek Road re-alignment project and the swearing in of the viewers. **2. Dan Gramke & Barbara Karel, Oakley Improvement & Service District**, discussed dissolving the District and options to run the water system after dissolving. **3. Matt McCloud, Road & Bridge Superintendent**, discussed contracting Gomer Road crushing this fall and gave an agency update. **4. Karl Sundberg, CEO South Lincoln Medical Center**, updated the Commissioners on the matter with ACI and stated that the hospital district owes \$425,000 to the pharmaceutical companies right now. He explained that the Hospital Board approved to pull \$300,000 from their investments and is requesting an advance on their mill levy from the June 2020 payment in the amount of \$125,000 today and \$24,714.35 per month for 10 months. The Commissioners advised Karl to provide documentation of the figures for them to make a decision. **5. Shane Johnson, County Sheriff**, presented a letter of support to pursue the TIPS PREA grant to be signed. **6. Chairman Connelly** opened discussion for the monthly Rocky Mountain Power discussion/updates. Public comment was received from **Anthony Tomassi, Kemmerer Mayor**, and **Reny McKay, Governor's Office**, via phone conference, **Chairman Connelly** gave an update on their conference call with Spencer Hall, Rocky Mountain Power, and gave dates for the upcoming IRP meetings to be held in Salt Lake on September 5<sup>th</sup> and 6<sup>th</sup> and October 3<sup>rd</sup> and 4<sup>th</sup>; PSC meeting in Cheyenne on September 24<sup>th</sup> and Rocky Mountain Power public meeting in Kemmerer on October 7<sup>th</sup>. **7. Brittany Ritter, Prevention Specialist**, discussed/updated on the following: travel insurance - Commissioners gave approval for the County to cover the cost because it was denied by the grant; National Conference she attended; raising age to purchase vape products to

21 and the mandated statewide meeting in Casper she will attend. **8. Matt Mochel, Physical Facilities Director**, presented a quote from Sublette Electric to install a generator panel and gave an agency update. **9. Destry Dearden, GIS/IT Director**, discussed/updated on the following: line for the Motorola System for the Vesta 911 and the Jail Intercom System.

**Commissioner's presentation:** Brandon Simpson – 10 years of service, Sheriff's Office

Meeting adjourned at 2:44 pm.

September 4, 2019

Chairman Connelly called the meeting to order at 10:00 a.m. Others in attendance included the following: Commissioners Harmon and King; County Clerk, April Brunski, and Commissioner's Secretary, Corey Roberts

**Consent items:** **1. Commissioner Harmon** moved to amend the agenda for the day to include Kristen Housley, South Lincoln Medical Center, at 1:00 pm. Motion was adopted. **2. Commissioner Harmon** moved to appoint Shannon Julian to the Lincoln County Recreation Commission for the unexpired term of Tracy Countryman. Motion was adopted. **3. Commissioner Harmon** moved to approve File 602 PZ 19 Rezone for CVigne Holdings Limited Partnership with Findings of Approval A thru D and a Resolution of Approval. Motion was adopted. **4. Commissioner King** moved to approve File 103 PZ 19 Conditional Use Permit for CVigne Holdings Limited Partnership with Findings of Approval A thru C and Conditions of Approval 1 thru 3. Motion was adopted. **5. Commissioner Harmon** moved to approve File 412 SS 19 Eclipse Meadows Subdivision with Findings of Approval A and B and a Resolution of Approval. Motion was adopted. **6. Commissioner King** moved to approve File 106 PZ 19 Forever Pets Conditional Use Permit with Findings of Approval A through D and Conditions of Approval 1 through 3. Motion was adopted. **7. Commissioner Harmon** moved to approve File 205 MS 19 Buck Creek Subdivision with Findings of Approval A thru D and a Resolution of Approval. Motion was adopted. **8. Commissioner King** moved to approve File 811 AP 19 Granite Ridge Phase VII with Findings of Approval A thru C. Motion was adopted. **9. Commissioner Harmon** moved to approve File 812 AP 19 Larry Kennington Family Exempt Subdivision with Findings of Approval A thru C and a Resolution of Approval. Motion was adopted. **10. Commissioner King** moved to sign the BLM Right of Way Grant for the IGO Roadway. Motion was adopted. **11. Commissioner King** moved to support South Lincoln Medical District with an advance on their mill levy in the amount of \$149,714.35 and 9 monthly payments in the amount of \$24,714.35 to commence in October. Motion was adopted. **12. Commissioner Harmon** moved to sign the letter to the U.S. Forest Intermountain Region regarding the Commissioners disapproval of the delay and postponement of the 250-acre Tri-Basin Salvage Harvest Project on Greys River Ranger District of Bridger-Teton National Forest in Lincoln County, WY. Motion was adopted.

**Discussion items:** **1. John Woodward, Planning Director**, presented the Development Report for August and the following: **File 602 PZ 19** Rezone from rural to mixed – CVigne Limited Partnership with recommendation of approval. **Marlowe Scherbel, Surveyor Scherbel**, gave an overview of the project. **Ryan Erickson, Sunrise Engineering**, discussed the water and sewer for the project being provided through Freedom Water and Sewer District. **Gary Reamsbottom** commented on the proposed berm bringing in a herd of deer and would like to see a fence instead; **File 103 PZ 19** CVigne Holdings Limited Partnership – Phased Master Plan for Commercial, Multi-Family & Single Family Residential Lots with recommendation of approval. **Marlowe Scherbel** stated that a lengthy discussion was held with the P&Z Commission regarding setbacks and berms and that they are willing to discuss further options.

**Commissioner Harmon** stated for the record that the e-mail they received from Mrs. Hunsaker was very complimentary towards the developer. **Charles Vigne, the Developer**, pointed out that these are fine people and he is happy to do what makes them happy. **3. Jeanette Fagnant, Development Specialist**, presented **File 412 SS 19** Eclipse Meadows Subdivision – Cindy Angell with recommendation of approval. **4. John Woodward** presented **File 106 PZ 19** Forever Pets - Jake & Christina Hobbs Conditional Use Permit for Pet Crematory with recommendation of approval and **File 205 MS 19** Buck Creek Subdivision – VonDee & Connie Jenkins Family Trust with recommendation of approval. **5. Jeanette Fagnant** presented **File 811 AP 19** Granite Ridge Phase VII – Kent & Misti Mazzia Family Trust with recommendation of approval and **File 812 AP 19** Larry Kennington Family Exempt Subdivision – Larry L. Kennington & Luana T. Kennington Family Trust with recommendation of approval. **6. Amy Butler, County Engineer**, discussed the BLM Right-of-Way Agreement for the IGO Road and the Strawberry Road Project. **7. Kristen Housley, South Lincoln Hospital District**, presented in writing the documentation supporting their request for an advance on their tax payments. **Commissioner Harmon** asked if their Board was up to date on this and **Kristin Housley and William Ball, Hospital Board Member**, confirmed they were. **Commissioner King** stated that it catches them in between because of the community and the employees, but is also apprehensive because of the County’s financial situation. He stated that he doesn’t dare not help because the hospital is so important to the community. **Commissioner Harmon** agreed but wants to make sure that they stay tied together in the process and come in quarterly to report to the Commission because they are accountable to the taxpayers too. **Chairman Connelly** stated that he echoes what the other Commissioners said and heading in any direction of not supporting keeping jobs is contrary to what they do. **8. Brian Muir, City of Kemmerer Administrator**, discussed legislation on proposing a specific purpose taxing district and presented a copy of the Resolution the City of Kemmerer adopted supporting the authority of cities and towns to create tax districts. This would provide tools for communities to use for local projects. Public comment and the pros and cons of these types of districts were received from **Senator Dan Dockstader** via phone conference, **Representative Evan Simpson, Representative Tom Crank, Anthony Tomassi, City of Kemmerer Mayor**. **Mayor Tomassi** asked for the support of the County Commissioners and the WCCA and applauded the Commissioners for going to the 12 mills. **9. The Commissioners** discussed the delay and postponement of the 250-acre Tri-Basin Salvage Harvest Project on the Greys River Ranger District. **Representative Simpson** stated that he will also send a letter to the U.S. Forest Service Intermountain Region expressing disapproval.

Claimant/Department	Allowed
County Payroll	\$ 445,462.94
Aflac;Employee Contributions	\$ 1,354.83
American Heritage;Employees Contributions	\$ 134.69
Bank of Star Valley;Employee Contributions	\$ 11,130.00
Bank of Star Valley;FICA/Medicare/Federal Tax	\$ 125,277.70
Group Life Ins.;Employee Contributions	\$ 352.00
HSA Bank;Employee Contributions	\$ 3,699.67
Legal Shield;Employees Contributions	\$ 150.40
Lifetime Fitness;Employee Contributions	\$ 148.50
Lincoln County Treasurer;Insurance contributions	\$ 12,041.31
Lincoln Financial;Employee life insurance	\$ 4,916.30
Orchard Trust;Employee Contributions	\$ 4,165.00
Washington National.;Insurance	\$ 71.00
Washington State Support Registry;Child support	\$ 605.00
Wy.Child Support;child support charges	\$ 3,019.82

Wy.Dept.of Workforce Services;workers comp.	\$	17,856.96
Wy.Retirement;Employee Cont./Cty.Match	\$	94,659.15
Aaron's Water Service;So.Road & Bridge,dust suppression	\$	2,160.00
Ace Hardware;County Offices,supplies,tools	\$	227.21
Afton Car Wash;Sheriff,tokens	\$	199.50
Afton Point S;No.Road & Bridge,tires	\$	888.00
All Star Auto;Landfill,parts	\$	94.49
Amazon;County Offices,equipment,supplies	\$	2,701.51
Axis Forensic;Coroner,toxicology	\$	690.00
Best Western;Clerk of Dist.Court,lodging	\$	1,128.00
Bob Austin;LCEMA,firewise reimbursement	\$	2,100.00
Bomgaars;So.Road & Bridge,parts,supplies	\$	1,319.81
Bridgerland Carquest;Sheriff,parts	\$	44.35
Brittany Ritter;Prevention ATODS,cell phone reimbursement	\$	36.00
Century Link;County Offices,phone service,internet	\$	7,201.57
Certified Laboratories;So.Road & Bridge,parts	\$	782.60
City of Kemmerer;Courthouse,water,sewer,garbage	\$	2,793.60
C N A Surety;Sheriff,notary renewal	\$	50.00
Culligan Soft Water Service;Courthouse,water	\$	93.50
Dean Burnham;Commission,phone,mileage	\$	135.54
Diamondville Collision;C.E.,parts,labor	\$	7,952.29
Dick & Cathy Pfarrer;LCEMA,firewise reimbursement	\$	2,100.00
Dustbusters;So.Road & Bridge,dustguard	\$	135,334.68
Eagle Uniform;Courthouse,laundry	\$	132.93
Fastenal;So.Road & Bridge,parts	\$	47.36
GlaxoSmithKline;PHN,vaccines	\$	357.50
Gunter's Tire & Lube Shop;Sheriff,parts,labor	\$	128.90
Intermountain Traffic Safety;Planning,road signs	\$	384.76
Jerry Greenfiled;Treasurer,mileage	\$	165.26
Jerry Hodson;LCEMA,firewise reimbursement	\$	800.00
Judy Julian;PHN,mileage	\$	104.00
Judy Nield;Attorney,stamps	\$	21.85
Kellerstrass Ent.;Landfill,fuel	\$	4,754.46
Lincoln County Search & Rescue;G.A.,funding	\$	10,000.00
Lincoln County School Dist.#1;Landfill,litter clean-up	\$	1,480.00
Lower Valley Energy;County Offices,service,gas line	\$	1,619.11
Mecco Electric;NLCPF,electrical line repair	\$	1,670.25
Merck Sharp & Dohme Corp.;PHN,vaccines	\$	735.12
Neofunds;County Offices,postage	\$	2,555.96
Office Products Dealer;County Offices,supplies	\$	686.55
Outlaw Supply;Courthouse./Justice Center,contract cleaning	\$	2,593.00
Patty Pringle;LCEMA,mileage	\$	1,465.44
Peavler's Mtn.Star;No.Road & Bridge,parts,labor	\$	785.00
Peddler's Fair Cleaning Service;Courthouse,cleaning contract	\$	3,299.98
Printstar;County Offices,supplies	\$	596.02
Purchase Power;County Offices,postage	\$	267.98
Quality Service;NLCPF,salt spreader	\$	3,166.40
Quill Corp.;County Offices,supplies	\$	184.33
Ridley's;County Offices,groceries	\$	148.72
Robert Tyrell;LCEMA,firewise reimbursement	\$	3,700.00

Rocky Mountain Power;County Offices,service	\$	147.88
Rocky Mountain Yeti;Sheriff,parts,labor	\$	993.10
S.V.Chamber of Commerce;G.A.,chamber buck	\$	15.00
Sanofi Pasteur;PHN,vaccines	\$	1,640.98
Shailey Harshbarger;Ext.Service,mileage,phone	\$	737.28
Shar Perry;Ext.Service,mileage,supplies,phone	\$	322.22
Silverstar Communications;No.Road & Bridge,phone service	\$	211.86
South Lincoln Medical Center;G.A., urgent care subscription	\$	3,280.00
Southco Metals Co.;No.Road & Bridge,metal	\$	93.80
Star Valley Disposal;NLCPF,trash removal	\$	194.00
Star Valley Independent Media;G.A.,publications	\$	102.00
Star Valley Medical Center;PHN,epinephrine	\$	50.88
Steve Affleck;LCEMA,firewise reimbursement	\$	2,107.63
Sublette Electric of Wy;Courthouse,materials,labor	\$	690.00
Summit Food Services;Jail,inmate meals	\$	5,049.77
Thayne True Value;County Offices,parts,supplies	\$	190.04
The Master's Touch;Treasurer,tax statement mailing	\$	3,629.87
Thos.Y Pickett;Assessor,industry appraisal	\$	10,000.00
Tom's HVAC;Courthouse/Justice Center,parts,labor	\$	1,676.24
Town of Afton;No.Road & Bridge,water	\$	34.00
Union Telephone;County Offices,phone service	\$	771.76
Valley Auto;Landfill,parts	\$	39.55
W.A.C.O.;County Clerk,registratrimon fees	\$	175.00
Waxie Sanitary Supply;NLCPF,supplies	\$	139.36
Wells Fargo;County Offices,expenditures	\$	17,453.20
Wheeler Machinery;Landfill,parts,labor	\$	3,671.72
Wicks Construction Services;NLCPG,contact cleaning	\$	3,068.33
Wy.Deprt.of Transportation;Grant,services	\$	80.52
Wy.Dept.of Transportation;Landfill,plates	\$	5.00
Wy.Law Enforcement;Sheriff,training	\$	2,336.50

Any amendments or corrections to these minutes will be shown in the next meeting minutes.

Meeting adjourned at 2:38 p.m.

Attest:

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April Brunski, County Clerk

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Kent Connelly, Chairman